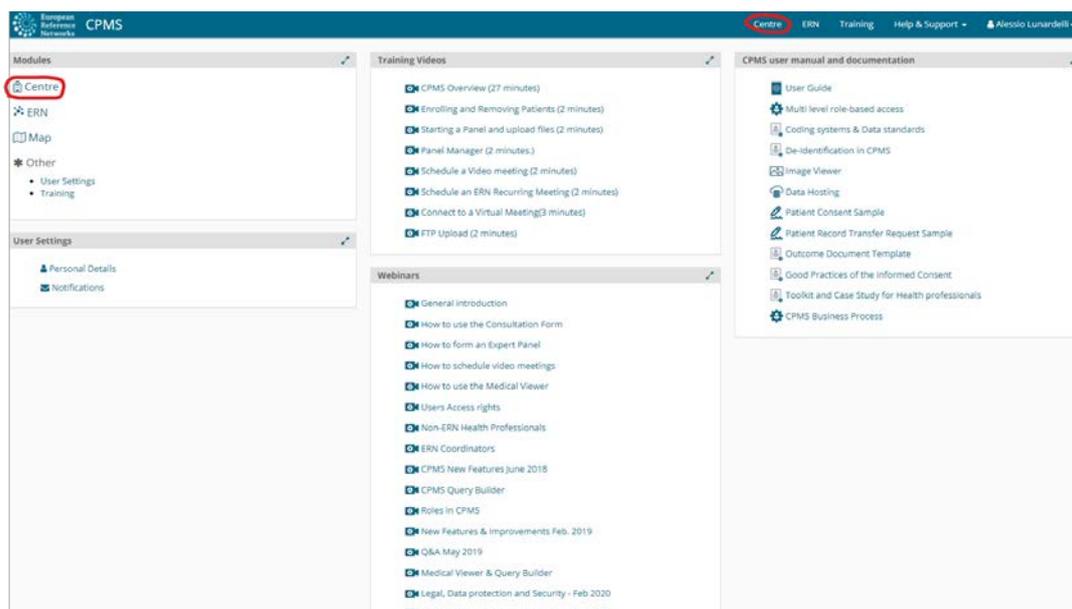


Come creare un nuovo Panel

Per creare un nuovo Panel e chiedere la discussione del caso clinico, dovrai inserire un nuovo paziente.

Come inserire un nuovo paziente

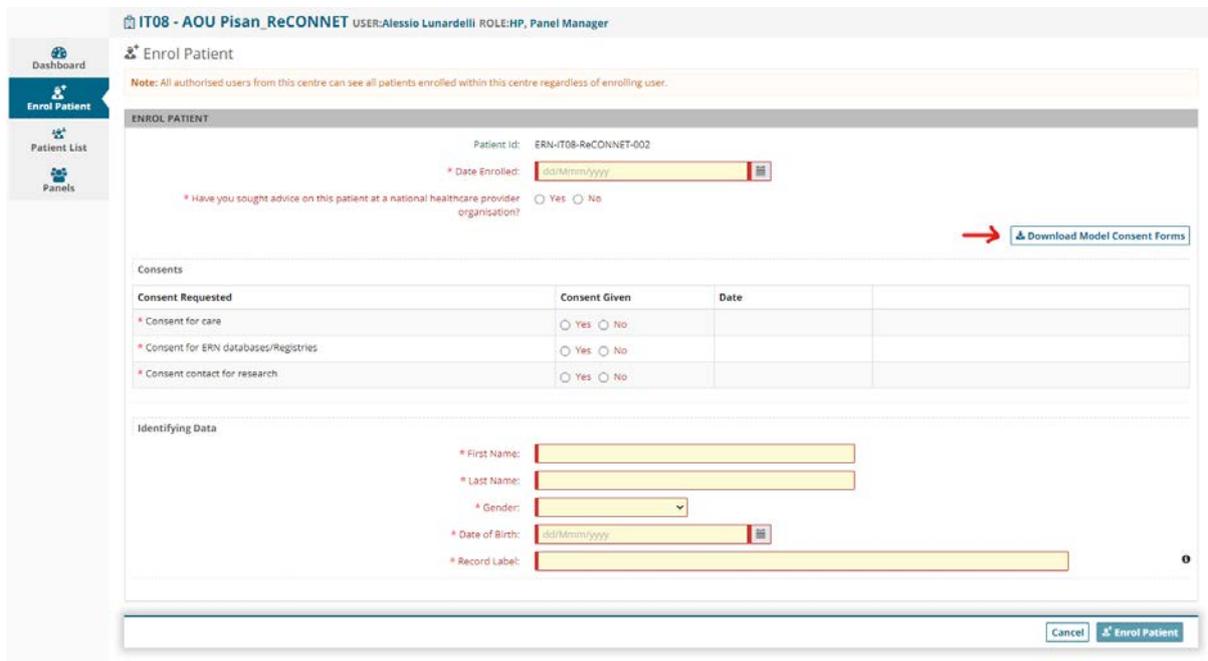
1. Collegati alla CPMS al seguente link usando il tuo account EU Login <https://cpms.ern-net.eu/login/>.
2. Vai su “Centre” usando il menu veloce o il link in homepage:



3. Clicca su “Enrol Patient”.



- Compila il form con le informazioni relative al paziente e ricorda di scaricare il consenso informato e di consegnarlo al paziente (il modulo è disponibile in tutte le lingue ufficiali dell'Unione Europea).



IT08 - AOU Pisan, ReCONNET USER:Alessio Lunardelli ROLE:HP, Panel Manager

Enrol Patient

Note: All authorised users from this centre can see all patients enrolled within this centre regardless of enrolling user.

ENROL PATIENT

Patient ID: ERN-IT08-ReCONNET-002

* Date Enrolled:

* Have you sought advice on this patient at a national healthcare provider organisation? Yes No

[Download Model Consent Forms](#)

Consent Requested	Consent Given	Date
* Consent for care	<input type="radio"/> Yes <input type="radio"/> No	
* Consent for ERN databases/Registries	<input type="radio"/> Yes <input type="radio"/> No	
* Consent contact for research	<input type="radio"/> Yes <input type="radio"/> No	

Identifying Data

* First Name:

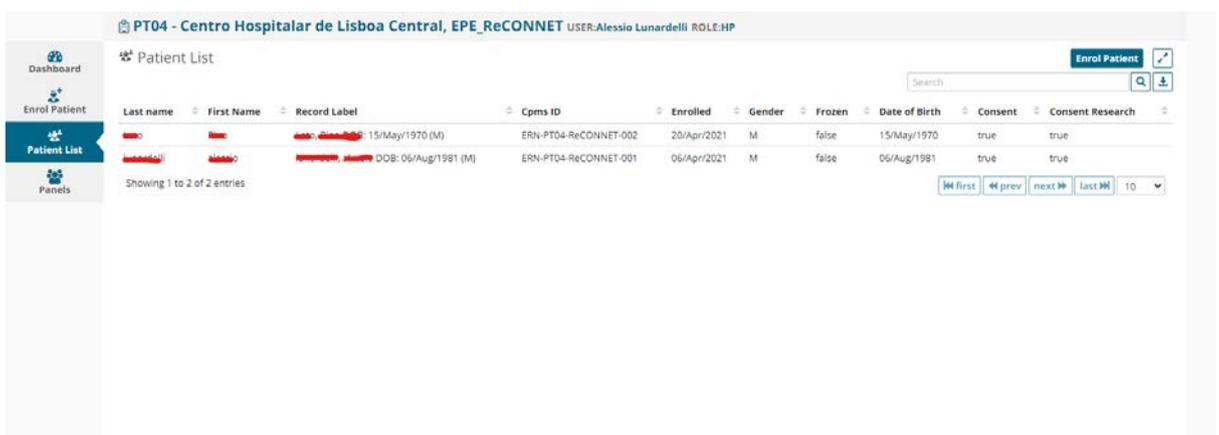
* Last Name:

* Gender:

* Date of Birth:

* Record Label:

- Una volta inserite le informazioni, clicca sul bottone “Enrol Patient” per salvare.



PT04 - Centro Hospitalar de Lisboa Central, EPE ReCONNET USER:Alessio Lunardelli ROLE:HP

Patient List

Last name	First Name	Record Label	CpmS ID	Enrolled	Gender	Frozen	Date of Birth	Consent	Consent Research
[REDACTED]	[REDACTED]	[REDACTED] DOB: 15/May/1970 (M)	ERN-PT04-ReCONNET-002	20/Apr/2021	M	false	15/May/1970	true	true
[REDACTED]	[REDACTED]	[REDACTED] DOB: 06/Aug/1981 (M)	ERN-PT04-ReCONNET-001	06/Apr/2021	M	false	06/Aug/1981	true	true

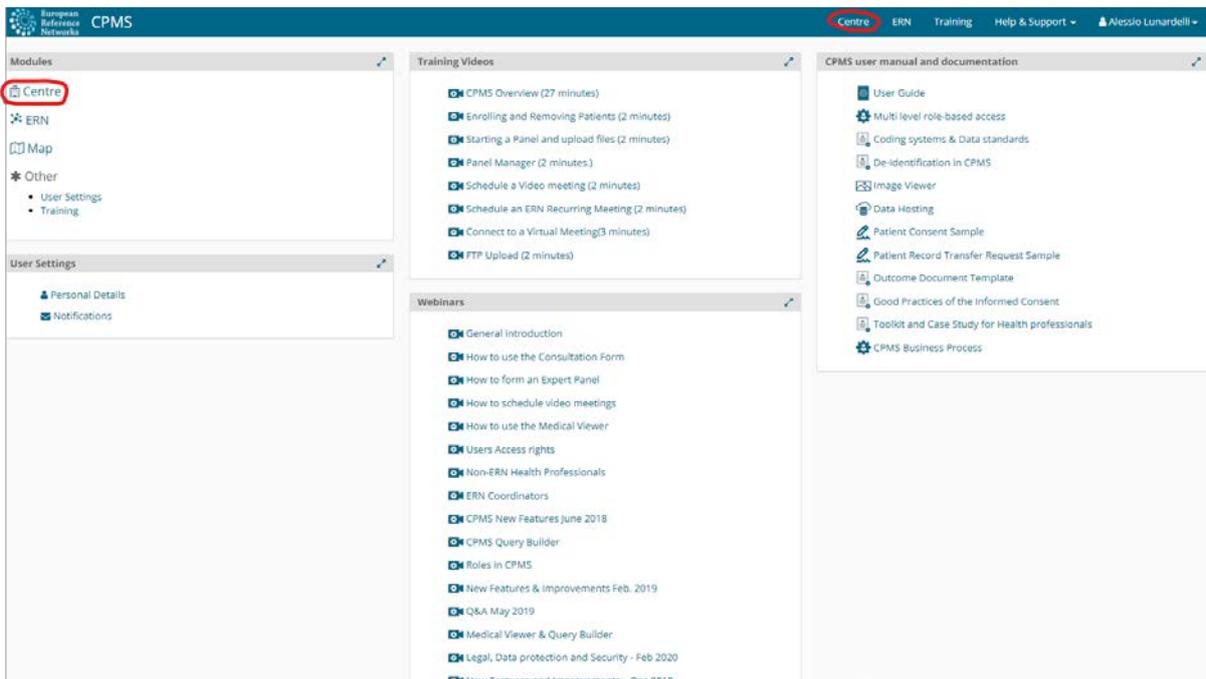
Showing 1 to 2 of 2 entries

10

- Ora il paziente è aggiunto alla lista dei pazienti del tuo centro e puoi chiedere una consultazione tramite CPMS.

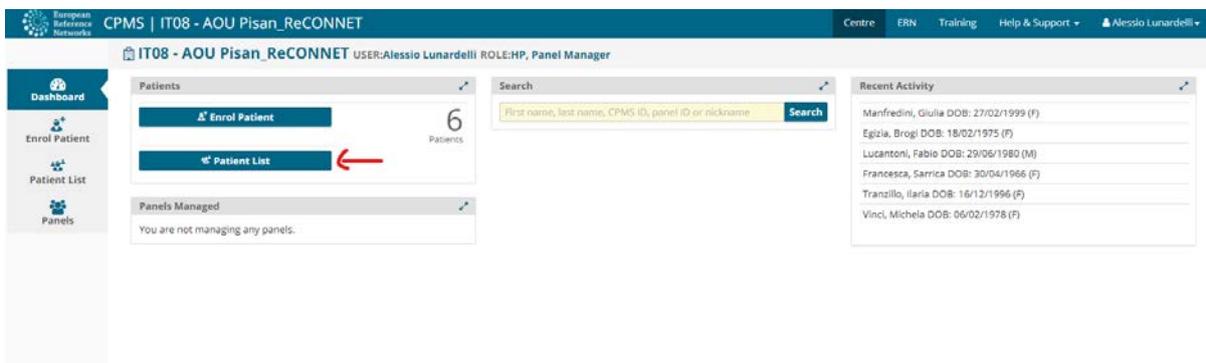
Come creare un nuovo Panel

1. Collegati alla CPMS al link <https://cpms.ern-net.eu/login/> usando il tuo EU Login
2. Vai al tuo Centro usando o il menu veloce oppure il link in homepage:



The screenshot shows the CPMS dashboard interface. The 'Centre' menu item in the left sidebar is highlighted with a red circle. The main content area is divided into three sections: 'Training Videos' (listing various CPMS training modules), 'Webinars' (listing various CPMS webinars), and 'CPMS user manual and documentation' (listing various user guides and manuals).

3. Clicca su "Patient list"



The screenshot shows the CPMS dashboard interface for the 'IT08 - AOU Pisan_ReCONNET' center. The 'Patient List' button in the left sidebar is highlighted with a red arrow. The main content area shows a 'Patients' section with an 'Enrol Patient' button and a 'Patient List' button. The 'Patient List' button is highlighted with a red arrow. The 'Recent Activity' section shows a list of recent activities with patient names and dates.

4. Apparirà la lista di tutti i pazienti del tuo centro ERN.



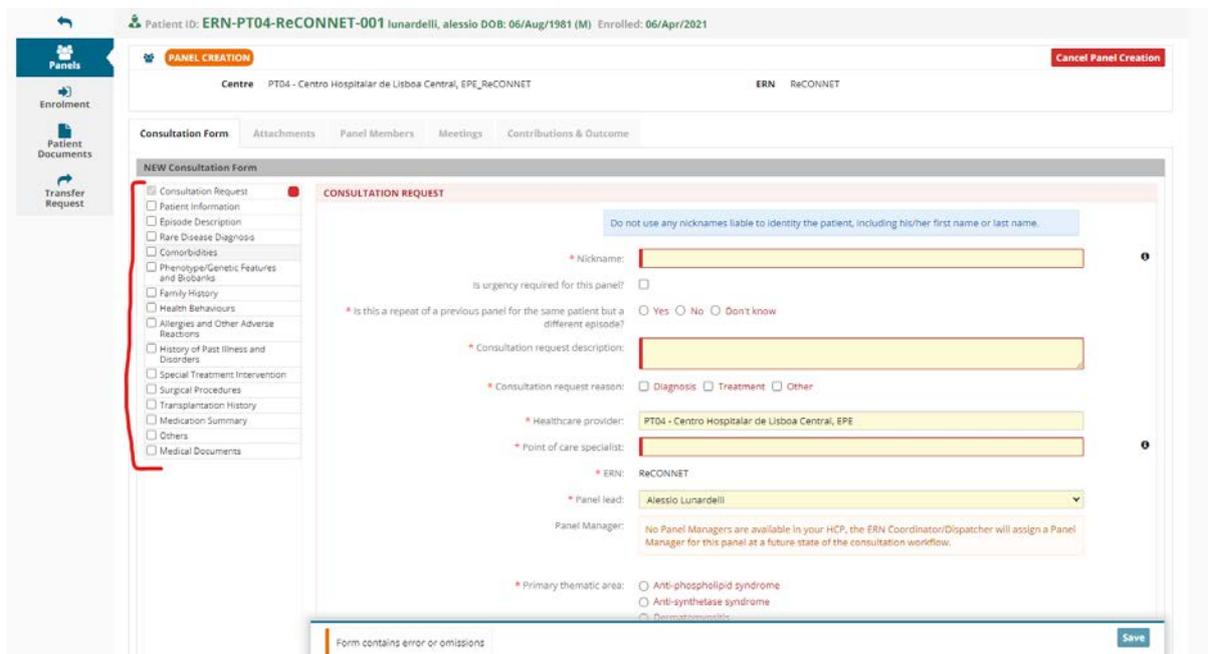
Last name	First Name	Record Label	Cpm3 ID	Enrolled	Gender	Frozen	Date of Birth	Consent	Consent Research
[REDACTED]	[REDACTED]	[REDACTED] DOB: 15/May/1970 (M)	ERN-PT04-ReCONNET-002	20/Apr/2021	M	false	15/May/1970	true	true
[REDACTED]	[REDACTED]	[REDACTED] DOB: 06/Aug/1981 (M)	ERN-PT04-ReCONNET-001	06/Apr/2021	M	false	06/Aug/1981	true	true

5. Cliccando su ciascun paziente, vedrai tutti i panel creati per quel paziente e potrai anche crearne uno nuovo cliccando su “Open New Panel”.



Panel ID	Nickname	Started	Lead	State	ERN	Thematic Area
# 4873	asdasd	07/May/2021 13:12 (Europe/Lisbon)	Alessio Lunardelli	Open	ReCONNET - Connective Tissue and Musculoskeletal Diseases	Anti-synthetase syndrome

6. Cliccando su “Open New Panel” comparirà questa schermata.



NEW CONSULTATION FORM

- Consultation Request
- Patient Information
- Episode Description
- Rare Disease Diagnosis
- Comorbidities
- Phenotype/Genetic Features and Biobanks
- Family History
- Health Behaviours
- Allergies and Other Adverse Reactions
- History of Past Illness and Disorders
- Special Treatment Intervention
- Surgical Procedures
- Transplantation History
- Medication Summary
- Others
- Medical Documents

CONSULTATION REQUEST

Do not use any nicknames liable to identify the patient, including his/her first name or last name.

* Nickname:

Is urgency required for this panel?

* Is this a repeat of a previous panel for the same patient but a different episode? Yes No Don't know

* Consultation request description:

* Consultation request reason: Diagnosis Treatment Other

* Healthcare provider:

* Point of care specialist:

* ERN:

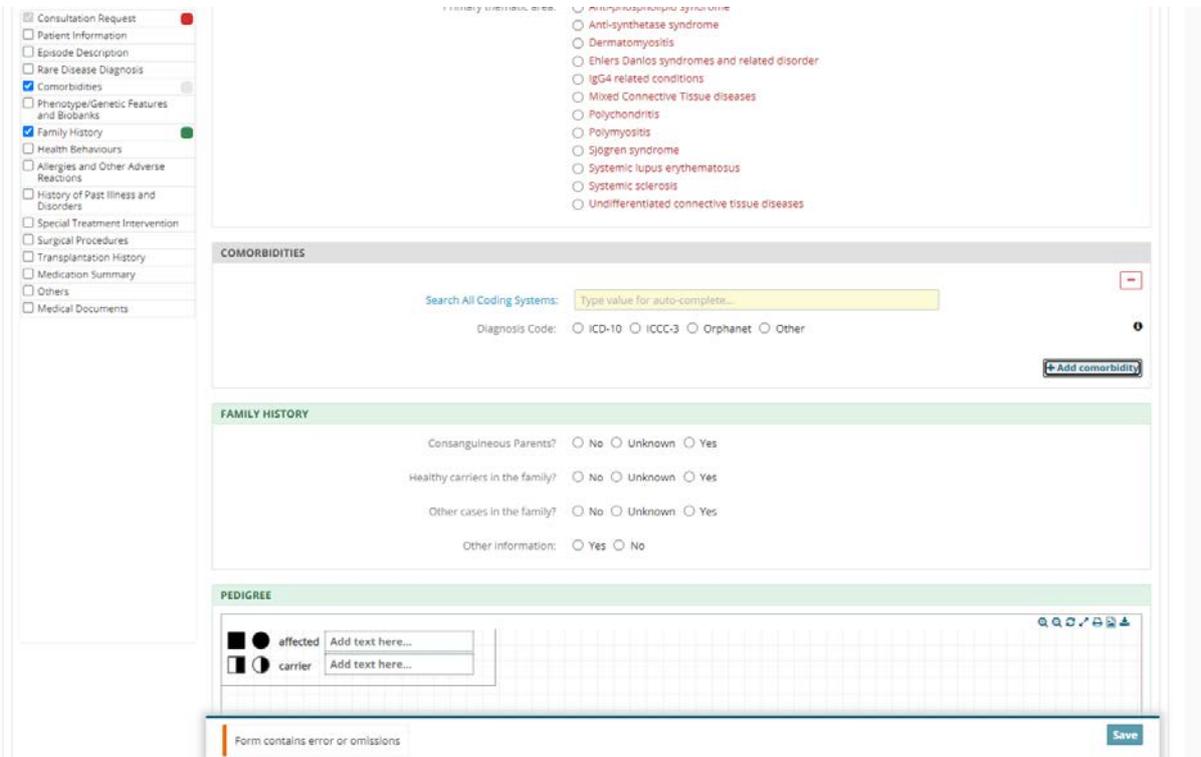
* Panel lead:

Panel Manager: No Panel Managers are available in your HCP, the ERN Coordinator/Dispatcher will assign a Panel Manager for this panel at a future state of the consultation workflow.

* Primary thematic area: Anti-phospholipid syndrome Anti-synthetase syndrome Connective tissue disease

Form contains error or omissions Save

A sinistra c'è una sezione sulla quale si può cliccare per aggiungere informazioni opzionali (ad esempio comorbidità, storia familiare, ecc.); a destra il modulo per inserire le informazioni di base per il panel, oltre a una ulteriore sezione aggiuntiva opzionale.



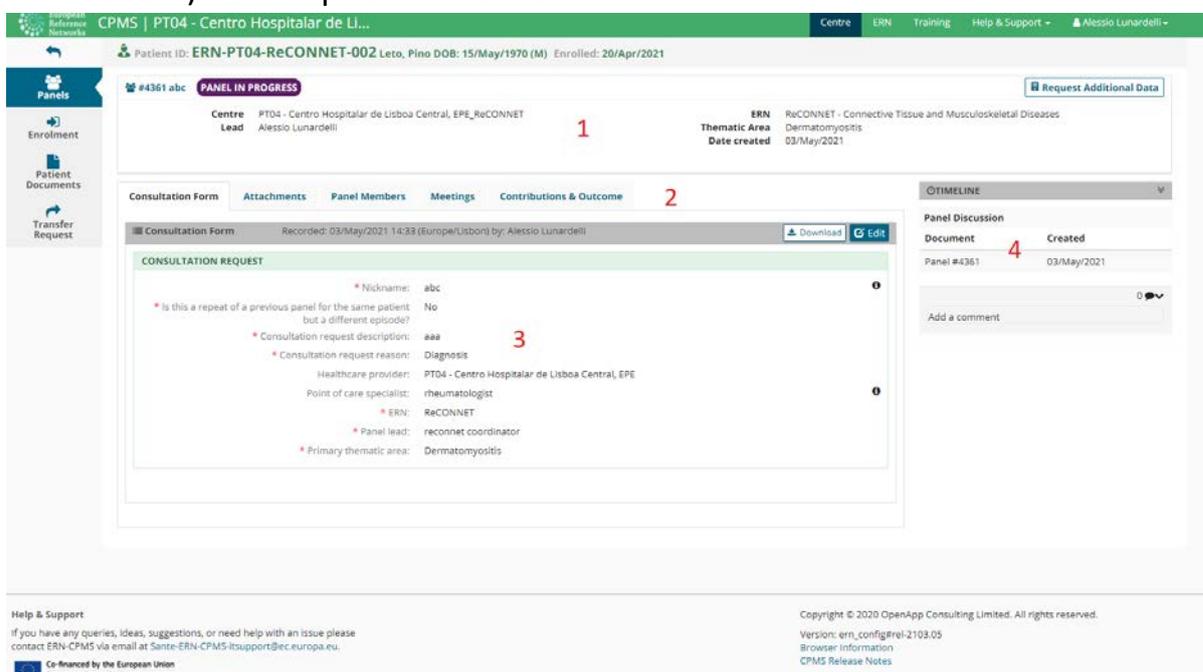
The screenshot displays a web-based form for data entry. On the left is a sidebar with a list of sections, each with a checkbox: Consultation Request, Patient Information, Episode Description, Rare Disease Diagnosis, Comorbidities (checked), Phenotype/Genetic Features and Biobanks, Family History (checked), Health Behaviours, Allergies and Other Adverse Reactions, History of Past Illness and Disorders, Special Treatment Intervention, Surgical Procedures, Transplantation History, Medication Summary, Others, and Medical Documents. The main content area is divided into several sections:

- COMORBIDITIES:** Features a search bar labeled "Search All Coding Systems:" with a dropdown menu, a "Diagnosis Code:" label, and radio buttons for "ICD-10", "ICCC-3", "Orphanet", and "Other". A list of conditions is shown with radio buttons, including Anti-synthetase syndrome, Dermatomyositis, Ehlers Danlos syndromes and related disorder, IgG4 related conditions, Mixed Connective Tissue diseases, Polychondritis, Polymyositis, Sjogren syndrome, Systemic lupus erythematosus, Systemic sclerosis, and Undifferentiated connective tissue diseases. An "Add comorbidity" button is at the bottom right.
- FAMILY HISTORY:** Contains three questions with radio button options: "Consanguineous Parents?" (No, Unknown, Yes), "Healthy carriers in the family?" (No, Unknown, Yes), and "Other cases in the family?" (No, Unknown, Yes). An "Other information:" field with "Yes" and "No" radio buttons is also present.
- PEDIGREE:** Shows a legend for "affected" (black square) and "carrier" (black circle) with "Add text here..." input fields. Below is a grid for drawing the pedigree.

At the bottom left, a red error message states "Form contains error or omissions". A "Save" button is located at the bottom right.

Panoramica del Panel

Quando apri un panel (sia che tu l'abbia creato, sia che tu sia stato invitato) vedrai questa schermata

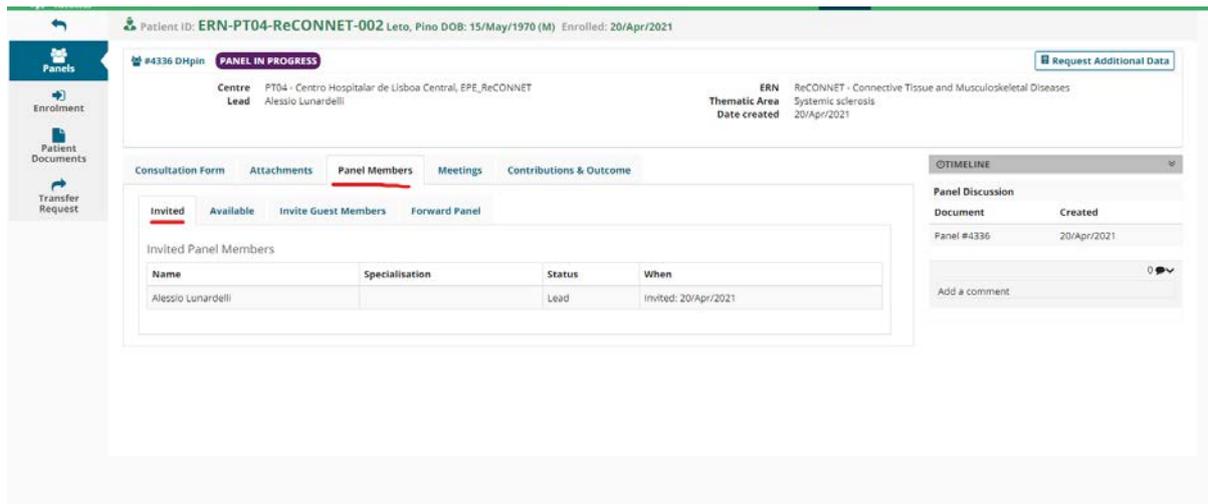


The screenshot displays the ERN ReCONNET interface for a panel. At the top, the patient ID is ERN-PT04-ReCONNET-002 Leto, Pino DOB: 15/May/1970 (M) Enrolled: 20/Apr/2021. The panel is titled #4361 abc and is in progress. The center lead is Alessio Lunardelli. The ERN Thematic Area is Dermatomyositis, and the Date created is 03/May/2021. The navigation menu includes Panels, Enrolment, Patient Documents, and Transfer Request. The main content area shows the Consultation Form, Attachments, Panel Members, Meetings, and Contributions & Outcome. The Consultation Form is recorded on 03/May/2021 at 14:33 (Europe/Lisbon) by Alessio Lunardelli. The consultation request details include: Nickname: abc; Is this a repeat of a previous panel for the same patient but a different episode?: No; Consultation request description: aaa; Consultation request reason: Diagnosis; Healthcare provider: PT04 - Centro Hospitalar de Lisboa Central, EPE; Point of care specialist: rheumatologist; ERN: ReCONNET; Panel lead: reconnet coordinator; Primary thematic area: Dermatomyositis. The Timeline section shows a Panel Discussion document created on 03/May/2021. The footer contains help and support information, copyright notice (© 2020 OpenApp Consulting Limited), version (ern_config@rel-2103.05), browser information, and CPMS release notes.

1. Informazioni generale sul panel
2. Menu di navigazione per aprire le varie sezioni del panel.
3. Contenuto della sezione selezionata sulla base del menu di navigazione
4. Cronologia del panel, nella quale si vedono tutti gli inviti, i commenti dei partecipanti e lo stato del panel.

Panel – Come invitare i membri

Nella sezione “Panel Members”, puoi vedere e invitare i membri e invitarli a partecipare al panel.



Patient ID: ERN-PT04-ReCONNET-002 Leto, Pino DOB: 15/May/1970 (M) Enrolled: 20/Apr/2021

#4336 DHpin **PANEL IN PROGRESS** [Request Additional Data](#)

Centre PT04 - Centro Hospitalar de Lisboa Central, EPE_ReCONNET
Lead Alessio Lunardelli

ERN Thematic Area ReCONNET - Connective Tissue and Musculoskeletal Diseases
Systemic sclerosis
Date created 20/Apr/2021

Consultation Form Attachments **Panel Members** Meetings Contributions & Outcome

Invited Available Invite Guest Members Forward Panel

Invited Panel Members

Name	Specialisation	Status	When
Alessio Lunardelli		Lead	Invited: 20/Apr/2021

OTIMELINE

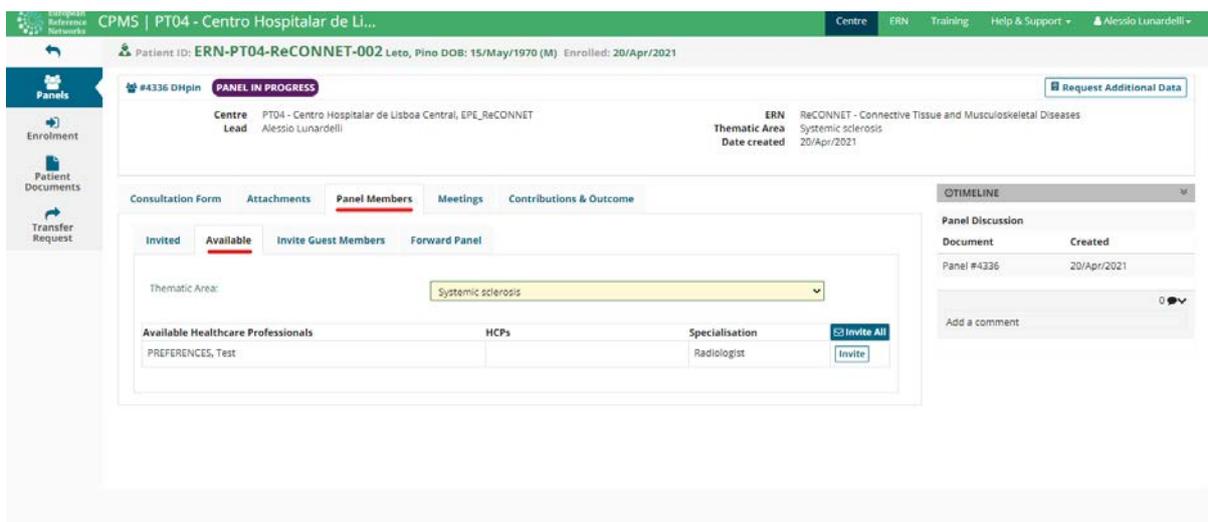
Panel Discussion

Document	Created
Panel #4336	20/Apr/2021

Add a comment

La sezione “Panel Members” ha quattro differenti sottosezioni:

1. Invited – mostra tutti i membri invitati a un panel.
2. Available – mostra tutti i membri del tuo ERN disponibili a essere invitati.



CPMS | PT04 - Centro Hospitalar de Li...

Patient ID: ERN-PT04-ReCONNET-002 Leto, Pino DOB: 15/May/1970 (M) Enrolled: 20/Apr/2021

#4336 DHpin **PANEL IN PROGRESS** [Request Additional Data](#)

Centre PT04 - Centro Hospitalar de Lisboa Central, EPE_ReCONNET
Lead Alessio Lunardelli

ERN Thematic Area ReCONNET - Connective Tissue and Musculoskeletal Diseases
Systemic sclerosis
Date created 20/Apr/2021

Consultation Form Attachments **Panel Members** Meetings Contributions & Outcome

Invited **Available** Invite Guest Members Forward Panel

Thematic Area: Systemic sclerosis

Available Healthcare Professionals	HCPs	Specialisation	Invite All
PREFERENCES, Test		Radiologist	Invite

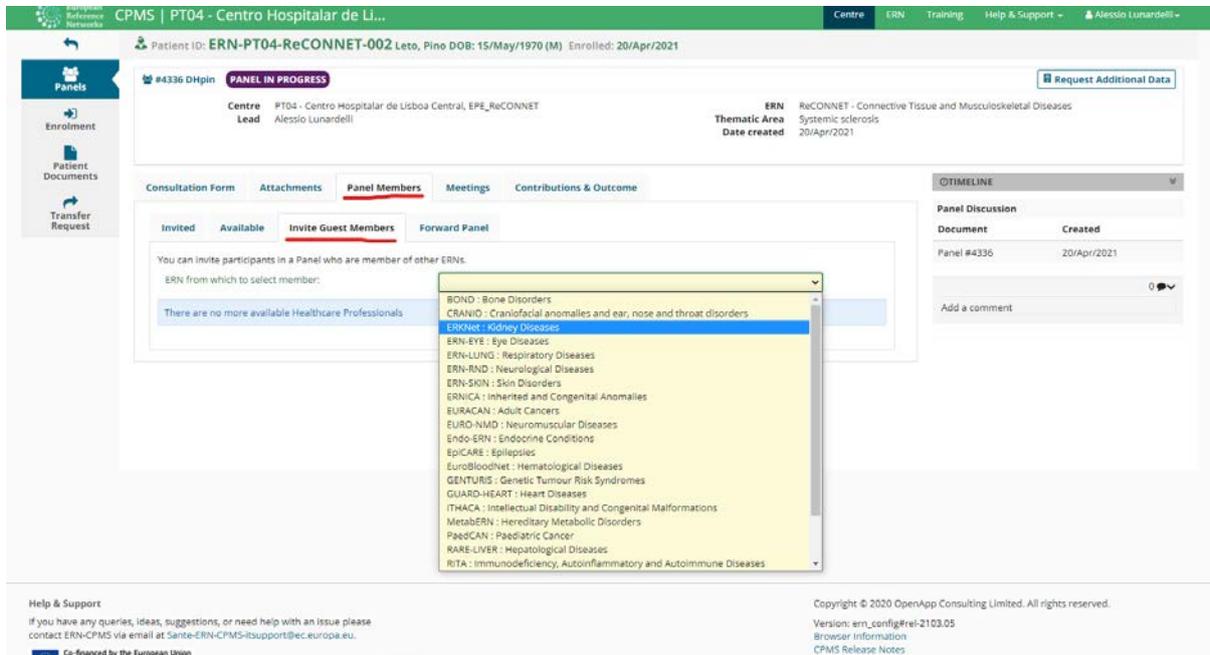
OTIMELINE

Panel Discussion

Document	Created
Panel #4336	20/Apr/2021

Add a comment

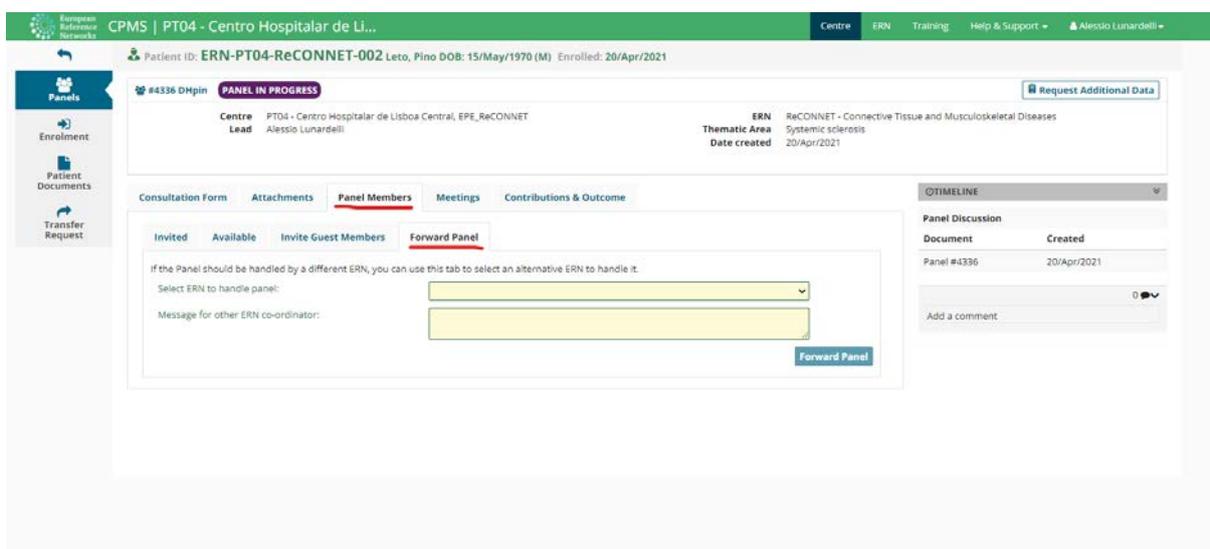
- Invite Guest Members: invita i membri di un altro ERN a partecipare al panel, selezionando prima l'ERN e poi i membri da invitare come ospiti.



The screenshot shows the 'Panel Members' section of the ERN ReCONNET interface. The 'Invite Guest Members' tab is active, and a dropdown menu is open, displaying a list of other ERNs available for selection. The list includes:

- BOND - Bone Disorders
- CRANIO - Craniofacial anomalies and ear, nose and throat disorders
- EURO-BLOOD - Hematological Diseases
- ERN-EYE - Eye Diseases
- ERN-LUNG - Respiratory Diseases
- ERN-RND - Neurological Diseases
- ERN-SKIN - Skin Disorders
- ERNICA - Inherited and Congenital Anomalies
- EURACAN - Adult Cancers
- EURO-NMD - Neuromuscular Diseases
- ENDO-ERN - Endocrine Conditions
- EPICARE - Epilepsies
- EuroBloodNet - Hematological Diseases
- GENTURIS - Genetic Tumour Risk Syndromes
- GUARD-HEART - Heart Diseases
- ITHACA - Intellectual Disability and Congenital Malformations
- MetabERN - Hereditary Metabolic Disorders
- PaedCAN - Paediatric Cancer
- RARE-LIVER - Hepatological Diseases
- RTA - Immunodeficiency, Autoinflammatory and Autoimmune Diseases

- Forward panel: la CPMS consente di inviare un panel a un ERN diverso. Vi invitiamo in questo caso a contattare prima l'helpdesk all'indirizzo helpdesk.reconnet@ao-pisa.toscana.it oppure direttamente ERN ReCONNET all'indirizzo ern.reconnet@ao-pisa.toscana.it.



The screenshot shows the 'Forward Panel' section of the ERN ReCONNET interface. The 'Forward Panel' tab is active, and the interface includes a dropdown menu to select an ERN to handle the panel and a text area for a message to the co-ordinator. The text area contains the following text:

If the Panel should be handled by a different ERN, you can use this tab to select an alternative ERN to handle it.

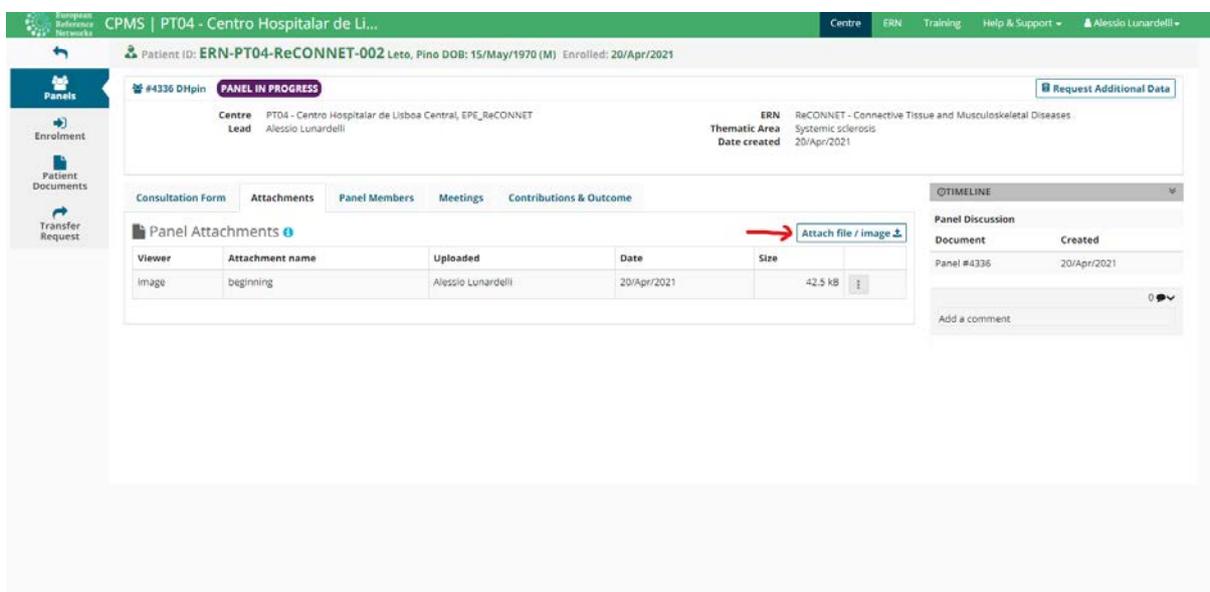
Select ERN to handle panel:

Message for other ERN co-ordinator:

Come creare un panel – Allegati

Nella sezione “Attachments” puoi vedere tutti i file caricati in un panel e cliccando sul bottone “Attach file / image” puoi caricare un nuovo file.

Quando si apre la finestra, puoi trascinare i file direttamente dalla cartella del tuo computer, per caricarli nella lista degli allegati del panel.



CPMS | PT04 - Centro Hospitalar de Li... Centre ERN Training Help & Support Alessio Lunardelli

Patient ID: ERN-PT04-ReCONNET-002 Leto, Pino DOB: 15/May/1970 (M) Enrolled: 20/Apr/2021

#4336 DHPin **PANEL IN PROGRESS** Request Additional Data

Centre PT04 - Centro Hospitalar de Lisboa Central, EPE_ReCONNET ERN ReCONNET - Connective Tissue and Musculoskeletal Diseases
Lead Alessio Lunardelli Thematic Area Systemic sclerosis
Date created 20/Apr/2021

Consultation Form **Attachments** Panel Members Meetings Contributions & Outcome

Panel Attachments **Attach file / image**

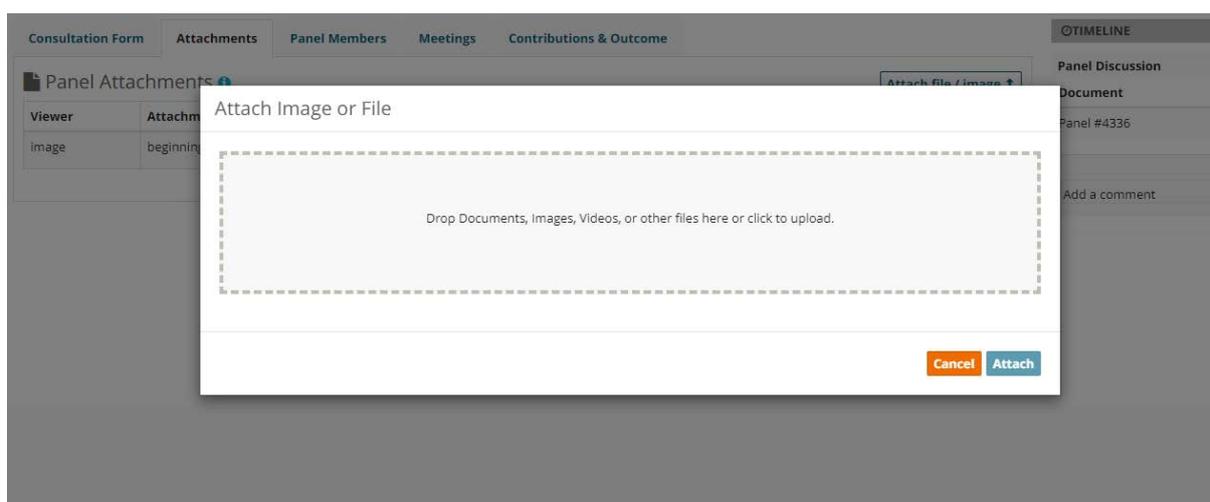
Viewer	Attachment name	Uploaded	Date	Size
image	beginning	Alessio Lunardelli	20/Apr/2021	42.5 kB

OTIMELINE

Panel Discussion

Document	Created
Panel #4336	20/Apr/2021

Add a comment 0



Consultation Form **Attachments** Panel Members Meetings Contributions & Outcome

Panel Attachments **Attach file / image**

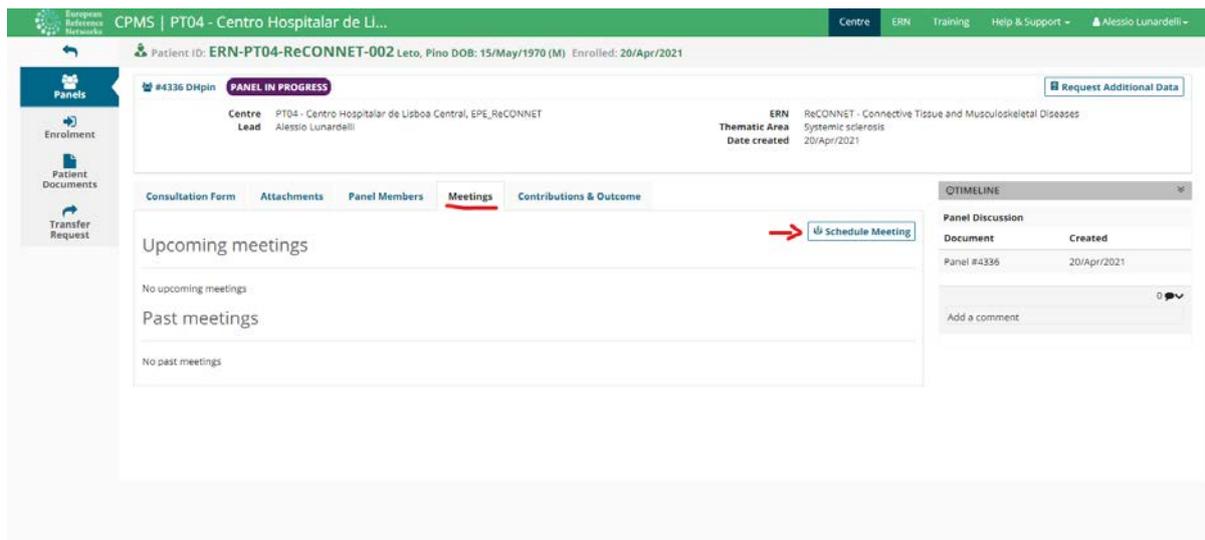
Attach Image or File

Drop Documents, Images, Videos, or other files here or click to upload.

Cancel Attach

Come impostare le riunioni

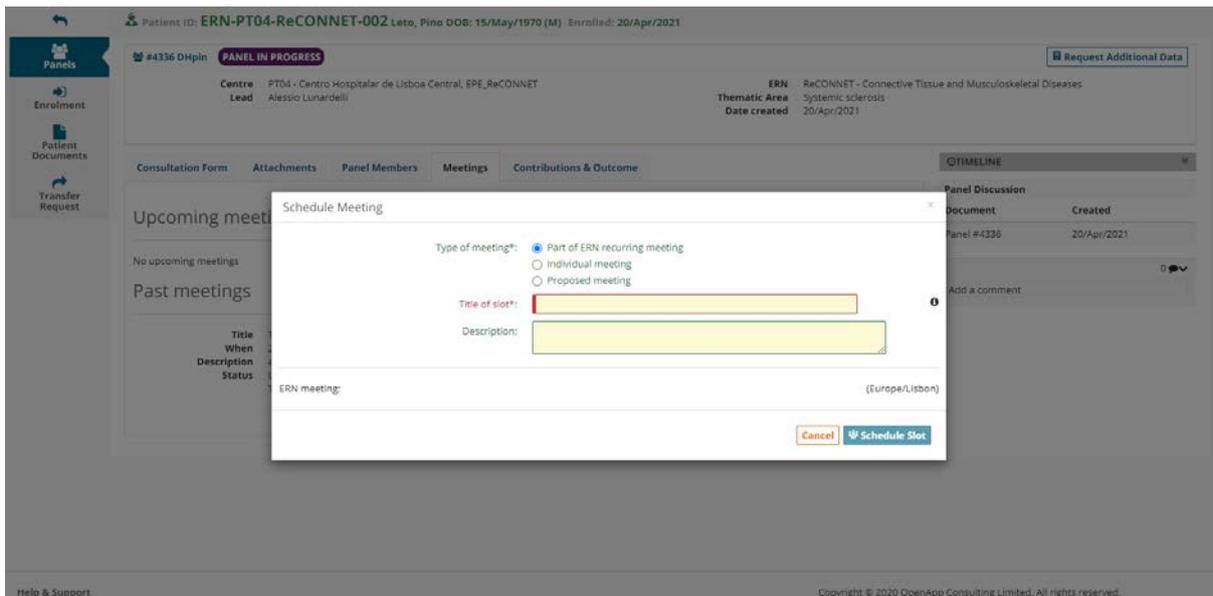
La CPMS ti consente di organizzare delle webconference per discutere il caso clinico attraverso lo strumento integrato nella CPMS.



The screenshot displays the CPMS interface for a patient panel. The top navigation bar includes 'CPMS | PT04 - Centro Hospitalar de Li...', 'Centro', 'ERN', 'Training', 'Help & Support', and the user profile 'Alessio Lunardelli'. The patient information section shows 'Patient ID: ERN-PT04-ReCONNET-002 Leto, Pino DOB: 15/May/1970 (M) Enrolled: 20/Apr/2021'. The panel details include '#4336 DHPin', 'PANEL IN PROGRESS', 'Centre Lead: PT04 - Centro Hospitalar de Lisboa Central, EPE, ReCONNET / Alessio Lunardelli', 'ERN Thematic Area: ReCONNET - Connective Tissue and Musculoskeletal Diseases / Systemic sclerosis', and 'Date created: 20/Apr/2021'. The 'Meetings' tab is selected, showing 'Upcoming meetings' and 'Past meetings' sections, both currently empty. A 'Schedule Meeting' button is visible. A 'TIMELINE' section on the right shows a 'Panel Discussion' document created on 20/Apr/2021.

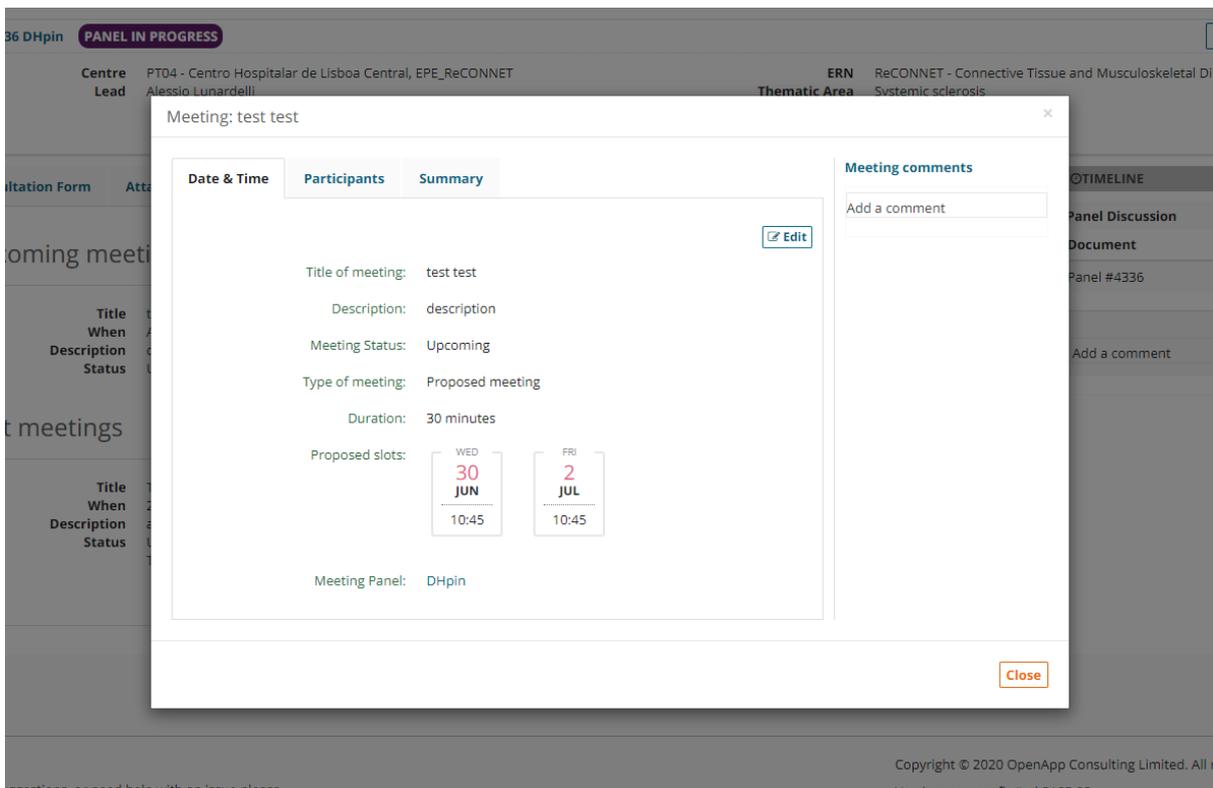
Nella sezione “Meetings” puoi vedere tutti i meeting programmati e programmarne di nuovi. Puoi programmare tre differenti tipi di meeting:

1. Meeting ERN periodici: programma un meeting periodico con membri invitati.
2. Meeting individuali per un tempo limitato con membri invitati.
3. Proposte di meeting proposti: puoi proporre calendari diversi per i meeting, in modo tale che i membri invitati possano scegliere il giorno e l’ora migliori per loro.



ERN meeting: (Europe/Lisbon)

Cancel Schedule Slot



Meeting: test test

Date & Time Participants Summary Meeting comments

Add a comment

Edit

Title of meeting: test test

Description: description

Meeting Status: Upcoming

Type of meeting: Proposed meeting

Duration: 30 minutes

Proposed slots:

WED 30 JUN 10:45 FRI 2 JUL 10:45

Meeting Panel: DHpin

Close

Una volta creato il meeting, puoi invitare i membri dalla sezione “Participants” e lasciare commenti anche per il meeting.

#4336 DHpin **PANEL IN PROGRESS**

Centre PT04 - Centro Hospitalar de Lisboa Central, EPE_ReCONNET
Lead Alessio Lunardelli

ERN ReCONNET - Connective Tissue and Musculoskeletal Diseases
Thematic Area Systemic sclerosis
Date created 20/Apr/2021

Meeting: test test

Date & Time **Participants** **Summary**

Meeting participants

Name	Invited	Status
Alessio Lunardelli	29/Jun/2021 09:45 (Europe/Lisbon)	Host

Invite the members of your ERN

Thematic Area: Systemic sclerosis

Available Healthcare Professionals	HCPs	Specialisation	<input checked="" type="checkbox"/> Invite All
PREFERENCES, Test		Radiologist	<input type="button" value="Invite"/>

Meeting comments

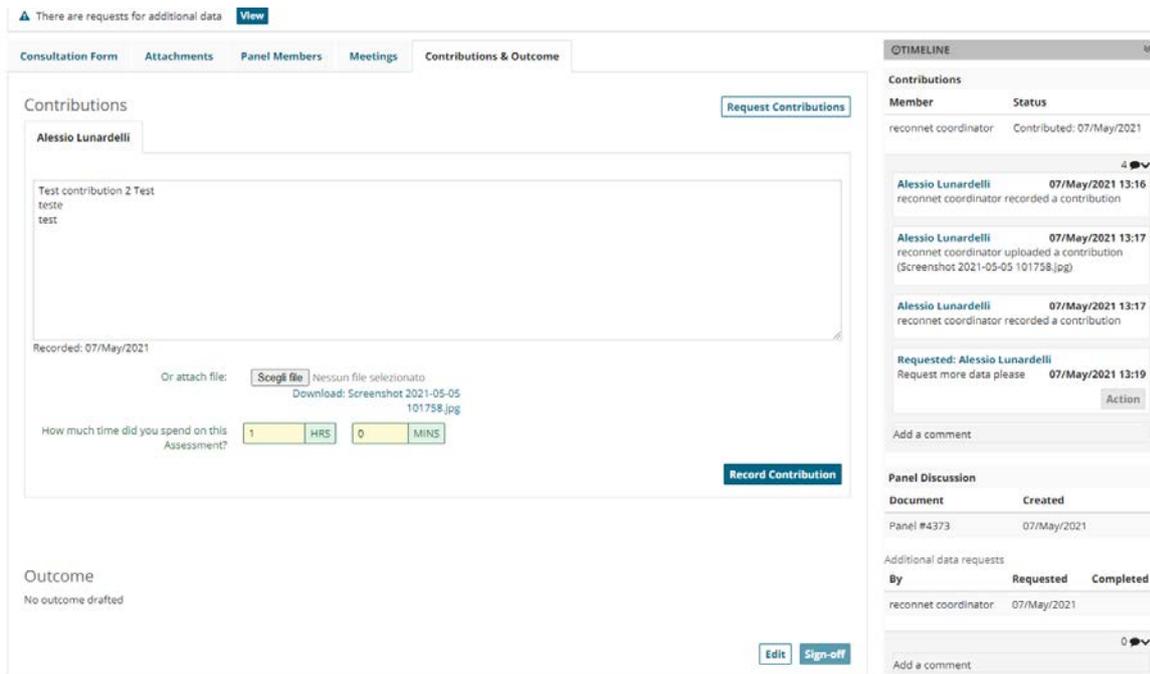
Add a comment

Copyright © 2020 OpenApp Consulting Limited. All rights reserved.
Version: ern_config#rel-2103.05
Browser Information

Puoi anche usare la sezione “Summary” per scrivere una sintesi per il meeting.

Contributi e risultati

Nella sezione “Contributions & Outcome” puoi scrivere il tuo contributo al panel e allegare i file relativi al tuo contributo.



The screenshot shows the 'Contributions & Outcome' section of the ERN ReCONNET platform. At the top, there is a notification: 'There are requests for additional data' with a 'View' button. Below this are navigation tabs: 'Consultation Form', 'Attachments', 'Panel Members', 'Meetings', and 'Contributions & Outcome'. The main content area is titled 'Contributions' and is associated with 'Alessio Lunardelli'. It contains a text input field with the text 'Test contribution 2 Test', 'teste', and 'test'. Below the text field, it shows 'Recorded: 07/May/2021'. There is an option to 'Or attach file:' with a 'Select file' button and a note 'Nessun file selezionato'. Below this, there is a download link for 'Screenshot 2021-05-05 101758.jpg'. A time input field asks 'How much time did you spend on this Assessment?' with '1' in the 'HRS' field and '0' in the 'MINS' field. A 'Record Contribution' button is at the bottom right of the main form. Below the main form is an 'Outcome' section with the text 'No outcome drafted'. At the bottom right of the main form are 'Edit' and 'Sign-off' buttons. On the right side of the interface is a 'TIMELINE' section. It has a 'Contributions' table with columns 'Member' and 'Status'. The table shows 'reconnet coordinator' with 'Contributed: 07/May/2021'. Below the table is a list of activity items: 'Alessio Lunardelli 07/May/2021 13:16 reconnet coordinator recorded a contribution', 'Alessio Lunardelli 07/May/2021 13:17 reconnet coordinator uploaded a contribution (Screenshot 2021-05-05 101758.jpg)', and 'Alessio Lunardelli 07/May/2021 13:17 reconnet coordinator recorded a contribution'. There is also a 'Requested: Alessio Lunardelli 07/May/2021 13:19 Request more data please' with an 'Action' button. Below the timeline is a 'Panel Discussion' section with a table of 'Document' and 'Created' showing 'Panel #4373' created on '07/May/2021'. At the bottom of the timeline is an 'Additional data requests' table with columns 'By', 'Requested', and 'Completed', showing 'reconnet coordinator' with 'Requested: 07/May/2021' and 'Completed' empty. There are 'Add a comment' buttons below the timeline and panel discussion sections.

Una volta che i membri del panel arrivano a una conclusione, il panel manager può scrivere un risultato generale per il panel, modificando la sezione dei risultati del panel. Questo costituirà un riassunto del panel chiuso utile per consultazioni future.