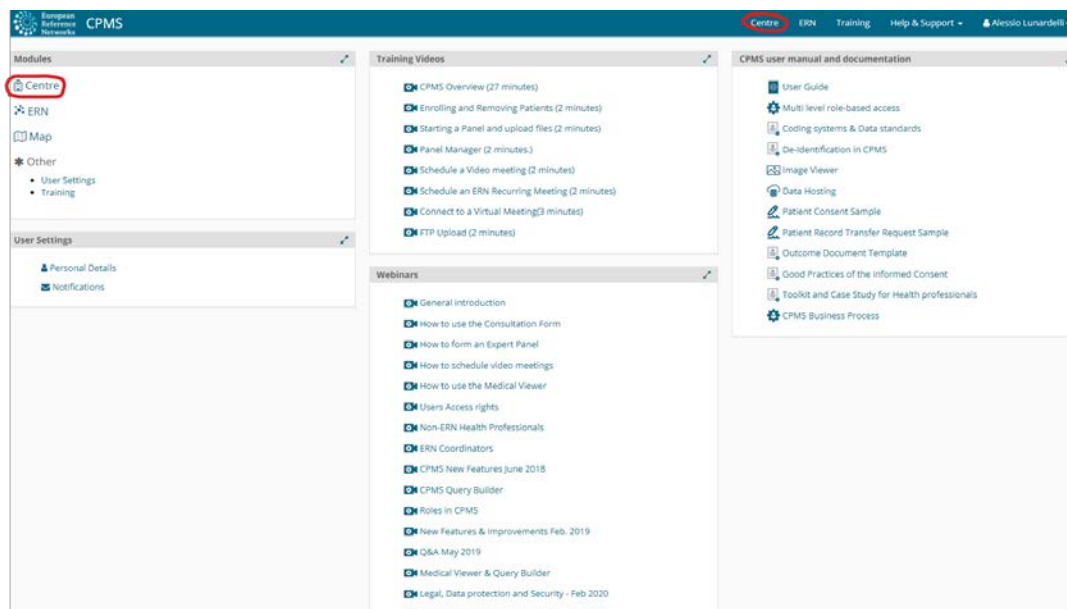


## Een nieuw panel aanmaken

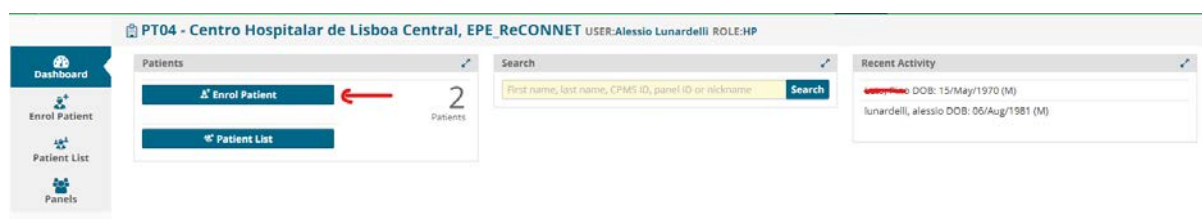
Alvorens u een nieuw panel kan aanmaken en een discussieverzoek kan indienen, dient u eerst een nieuwe patiënt te registreren.

## Een nieuwe patiënt registreren

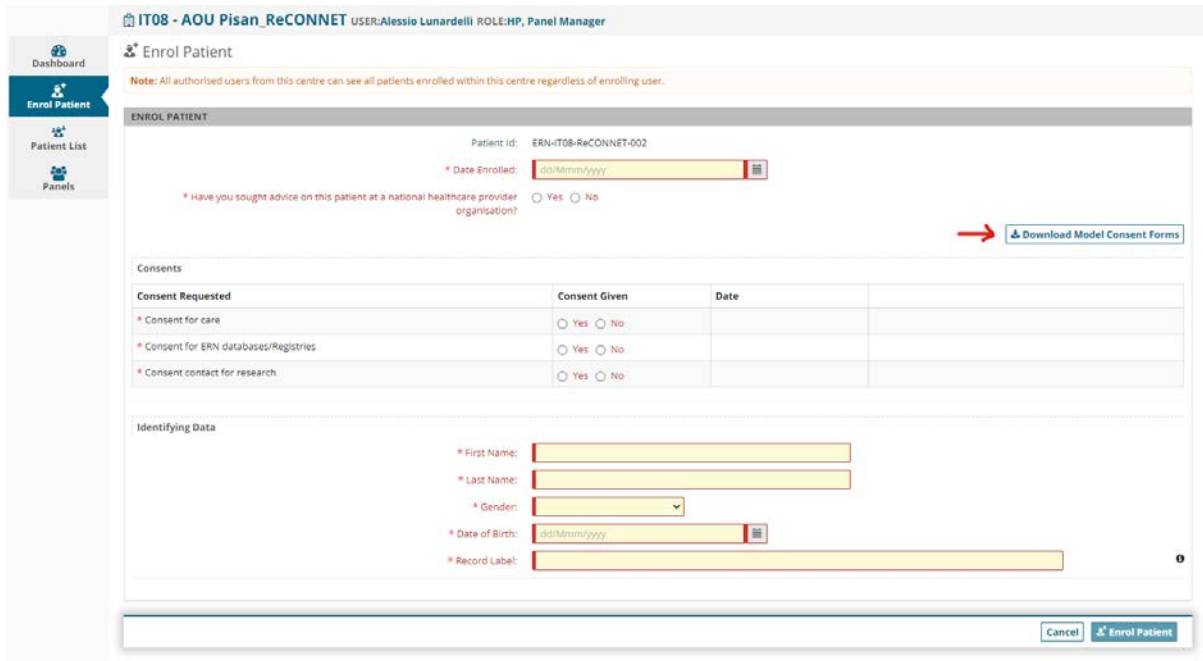
1. Meld u aan bij CPMS via <https://cpms.ern-net.eu/login/>, door gebruik te maken van uw EU-login.
2. Ga naar “Centre” via het keuzemenu of via de hoofdpagina.



3. Klik op “Enrol a Patient”.



- Vul de patiëntinformatie in, nadat u het consentformulieren, die u in meerdere EU-talen kan downloaden, heeft bezorgd aan de patiënt.



IT08 - AOU Pisan\_ReCONNET USER:Alessio Lunardelli ROLE:HP, Panel Manager

Enrol Patient

Note: All authorised users from this centre can see all patients enrolled within this centre regardless of enrolling user.

ENROL PATIENT

Patient id: ERN-IT08-ReCONNET-002

\* Date Enrolled:

\* Have you sought advice on this patient at a national healthcare provider organisation?  Yes  No

[Download Model Consent Forms](#)

Consent Requested	Consent Given	Date
* Consent for care	<input type="radio"/> Yes <input type="radio"/> No	
* Consent for ERN databases/Registries	<input type="radio"/> Yes <input type="radio"/> No	
* Consent contact for research	<input type="radio"/> Yes <input type="radio"/> No	

Identifying Data

\* First Name:

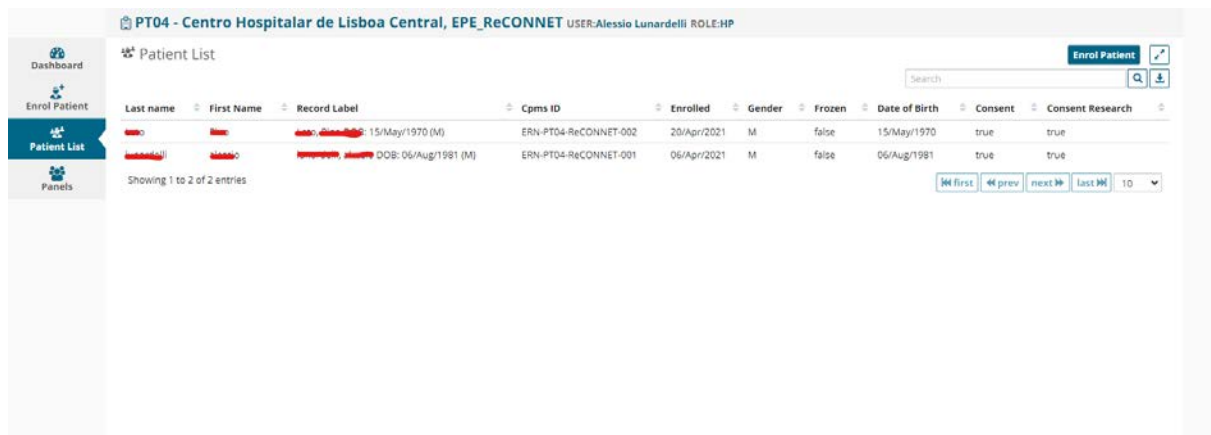
\* Last Name:

\* Gender:

\* Date of Birth:

\* Record Label:

- Klik op “Enrol Patient”, nadat alle klinische informatie is ingevuld, om de patiënt te registreren.



PT04 - Centro Hospitalar de Lisboa Central, EPE\_ReCONNET USER:Alessio Lunardelli ROLE:HP

Patient List

Last name	First Name	Record Label	Cpms ID	Enrolled	Gender	Frozen	Date of Birth	Consent	Consent Research
[REDACTED]	[REDACTED]	[REDACTED] 15/May/1970 (M)	ERN-PT04-ReCONNET-002	20/Apr/2021	M	false	15/May/1970	true	true
[REDACTED]	[REDACTED]	[REDACTED] DOB: 06/Aug/1981 (M)	ERN-PT04-ReCONNET-001	06/Apr/2021	M	false	06/Aug/1981	true	true

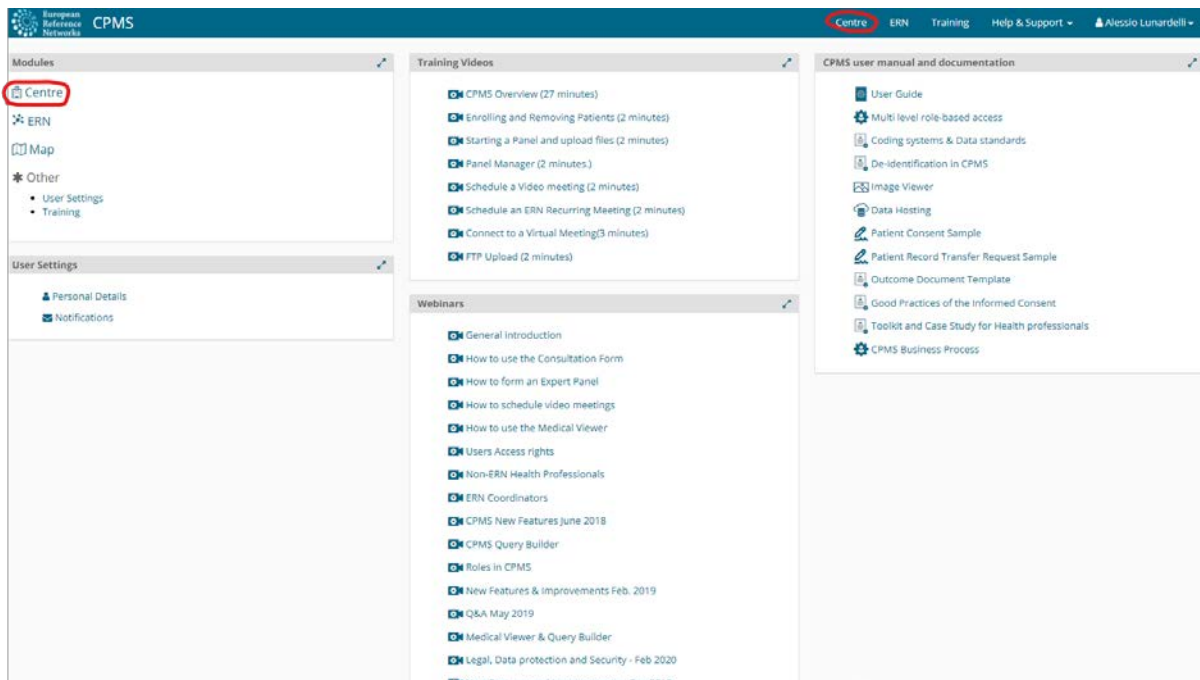
Showing 1 to 2 of 2 entries

10

- Nu de patiënt werd toegevoegd aan de patiëntenlijst van uw centrum, kan u een consultatieverzoek indienen via CPMS.

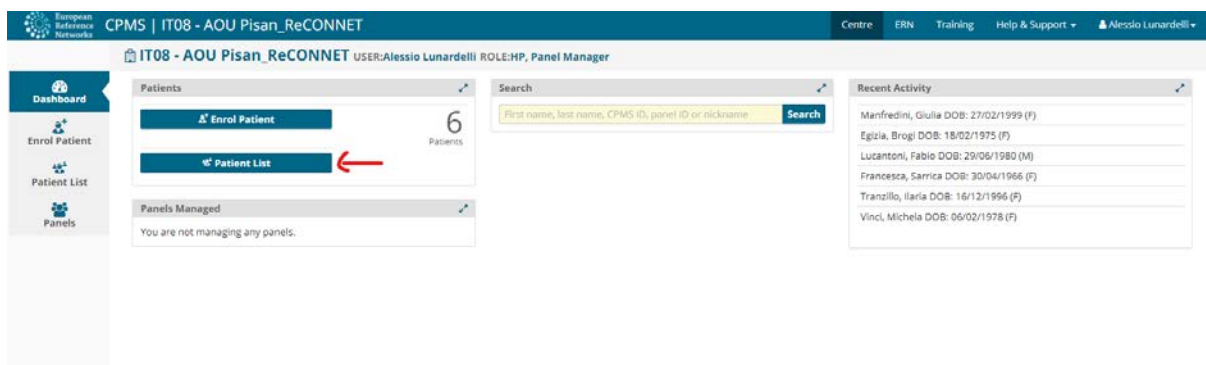
## Een nieuw panel aanmaken

1. Meld u aan bij CPMS via <https://cpms.ern-net.eu/login/>, door gebruik te maken van uw EU-login.
2. Ga naar “Centre” via het de menubalk of via de hoofdpagina.



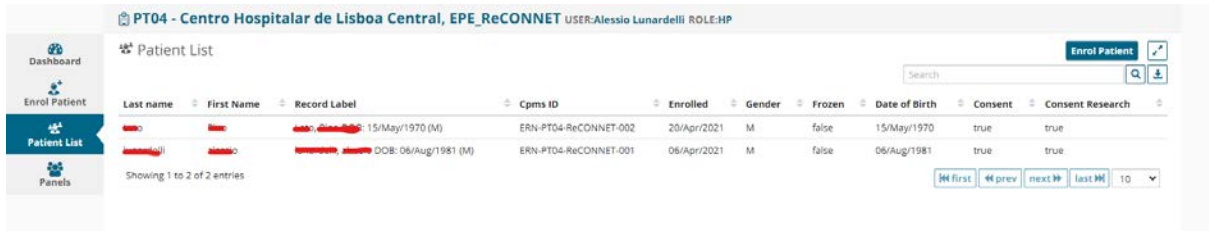
The screenshot shows the CPMS dashboard interface. The top navigation bar includes 'Centre', 'ERN', 'Training', and 'Help & Support'. The left sidebar contains a 'Modules' section with 'Centre' highlighted by a red circle. Below 'Centre' are 'ERN' and 'Map'. Under 'Other', there are 'User Settings' and 'Training'. The 'User Settings' section includes 'Personal Details' and 'Notifications'. The main content area is divided into three columns: 'Training Videos' (listing various video tutorials), 'Webinars' (listing various webinar topics), and 'CPMS user manual and documentation' (listing various user guides and manuals).

3. Klik op “Patient list”.



The screenshot shows the CPMS dashboard for a user named Alessio Lunardelli. The top navigation bar includes 'Centre', 'ERN', 'Training', and 'Help & Support'. The left sidebar contains a 'Dashboard' section with 'Enrol Patient', 'Patient List', and 'Panels'. The 'Patient List' button is highlighted with a red arrow. The main content area is divided into three columns: 'Patients' (showing 6 patients), 'Search' (with a search bar and a 'Search' button), and 'Recent Activity' (showing a list of recent activities).

4. In het tabblad “Patient list” vindt u een lijst met alle patiënten van uw centrum.



PT04 - Centro Hospitalar de Lisboa Central, EPE\_ReCONNET USER:Alessio Lunardelli ROLE:HP

Enrol Patient

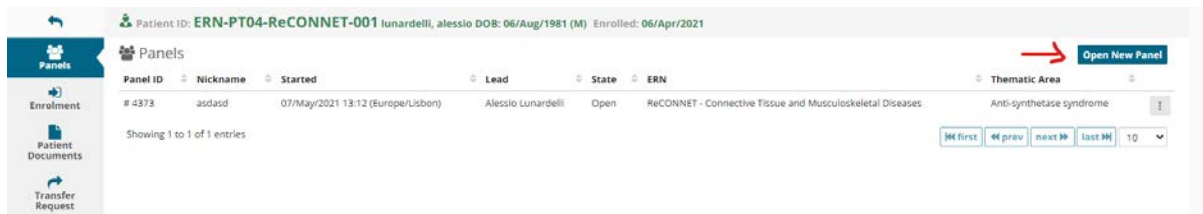
Search

Last name	First Name	Record Label	Cpms ID	Enrolled	Gender	Frozen	Date of Birth	Consent	Consent Research
[REDACTED]	[REDACTED]	[REDACTED] 15/May/1970 (M)	ERN-PT04-ReCONNET-002	20/Apr/2021	M	false	15/May/1970	true	true
[REDACTED]	[REDACTED]	[REDACTED] DOB: 06/Aug/1981 (M)	ERN-PT04-ReCONNET-001	06/Apr/2021	M	false	06/Aug/1981	true	true

Showing 1 to 2 of 2 entries

First Prev Next Last 10

5. Door op een patiënt te klikken, kan u alle panels zien die werden aangemaakt voor deze patiënt. U kan bovendien een nieuw panel aanmaken door te klikken “open new panel”.



Patient ID: ERN-PT04-ReCONNET-001 lunardelli, alessio DOB: 06/Aug/1981 (M) Enrolled: 06/Apr/2021

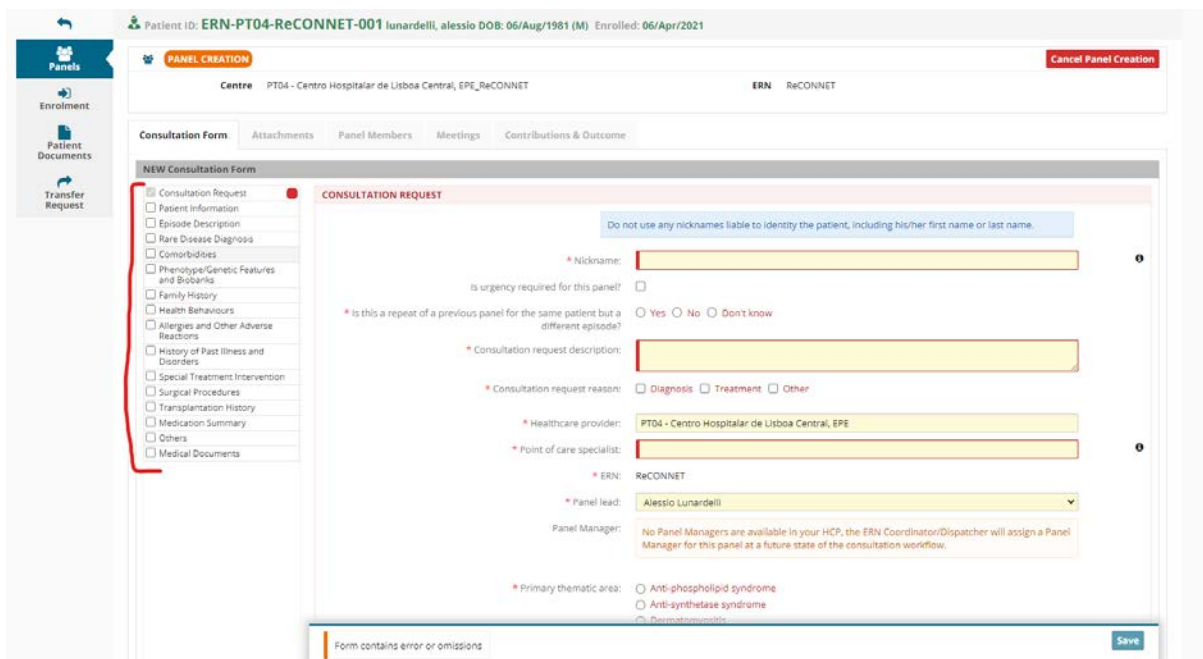
Open New Panel

Panel ID	Nickname	Started	Lead	State	ERN	Thematic Area
# 4873	asdasd	07/May/2021 13:12 (Europe/Lisbon)	Alessio Lunardelli	Open	ReCONNET - Connective Tissue and Musculoskeletal Diseases	Anti-synthetase syndrome

Showing 1 to 1 of 1 entries

First Prev Next Last 10

6. Door op “Open New Panel” te klikken, zal u onderstaand scherm zien:



Patient ID: ERN-PT04-ReCONNET-001 lunardelli, alessio DOB: 06/Aug/1981 (M) Enrolled: 06/Apr/2021

Panel Creation

Centre: PT04 - Centro Hospitalar de Lisboa Central, EPE\_ReCONNET ERN: ReCONNET

Consultation Form Attachments Panel Members Meetings Contributions & Outcome

NEW Consultation Form

- Consultation Request
- Patient Information
- Episode Description
- Rare Disease Diagnosis
- Comorbidities
- Phenotype/Genetic Features and Biobanks
- Family History
- Health Behaviours
- Allergies and Other Adverse Reactions
- History of Past Illness and Disorders
- Special Treatment Intervention
- Surgical Procedures
- Transplantation History
- Medication Summary
- Others
- Medical Documents

Do not use any nicknames liable to identify the patient, including his/her first name or last name.

\* Nickname:

Is urgency required for this panel?

\* Is this a repeat of a previous panel for the same patient but a different episode?  Yes  No  Don't know

\* Consultation request description:

\* Consultation request reason:  Diagnosis  Treatment  Other

\* Healthcare provider: PT04 - Centro Hospitalar de Lisboa Central, EPE

\* Point of care specialist:

\* ERN: ReCONNET

\* Panel lead: Alessio Lunardelli

Panel Manager: No Panel Managers are available in your HCP, the ERN Coordinator/Dispatcher will assign a Panel Manager for this panel at a future state of the consultation workflow.

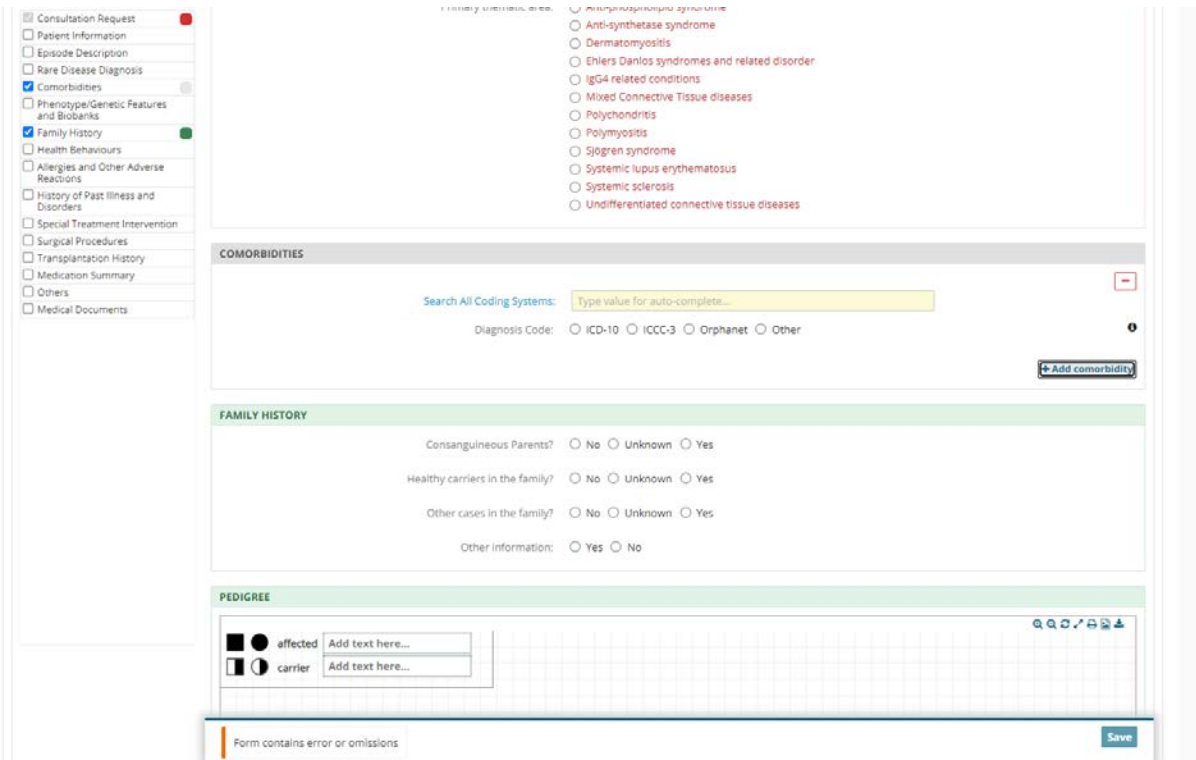
\* Primary thematic area:  Anti-phospholipid syndrome  Anti-synthetase syndrome  Autoimmunity

Form contains error or omissions

Save

Rechts bevindt zich het formulier waarin de informatie kan worden ingegeven.

Links kan u (optioneel) bijkomende informatie aan het panel toevoegen, door de desbetreffende keuzes aan te klikken (cfr. comorbiditeiten of familiale voorgeschiedenis).



Consultation Request

Patient Information

Episode Description

Rare Disease Diagnosis

Comorbidities

Phenotype/Genetic Features and Biobanks

Family History

Health Behaviours

Allergies and Other Adverse Reactions

History of Past Illness and Disorders

Special Treatment Intervention

Surgical Procedures

Transplantation History

Medication Summary

Others

Medical Documents

Family history details:

- Anti-synthetase syndrome
- Dermatomyositis
- Ehlers Danlos syndromes and related disorder
- IgG4 related conditions
- Mixed Connective Tissue diseases
- Polychondritis
- Polymyositis
- Sjogren syndrome
- Systemic lupus erythematosus
- Systemic sclerosis
- Undifferentiated connective tissue diseases

**COMORBIDITIES**

Search All Coding Systems:

Diagnosis Code:  ICD-10  ICCC-3  Orphanet  Other

[Add comorbidity](#)

**FAMILY HISTORY**

Consanguineous Parents?  No  Unknown  Yes

Healthy carriers in the family?  No  Unknown  Yes

Other cases in the family?  No  Unknown  Yes

Other information:  Yes  No

**PEDIGREE**

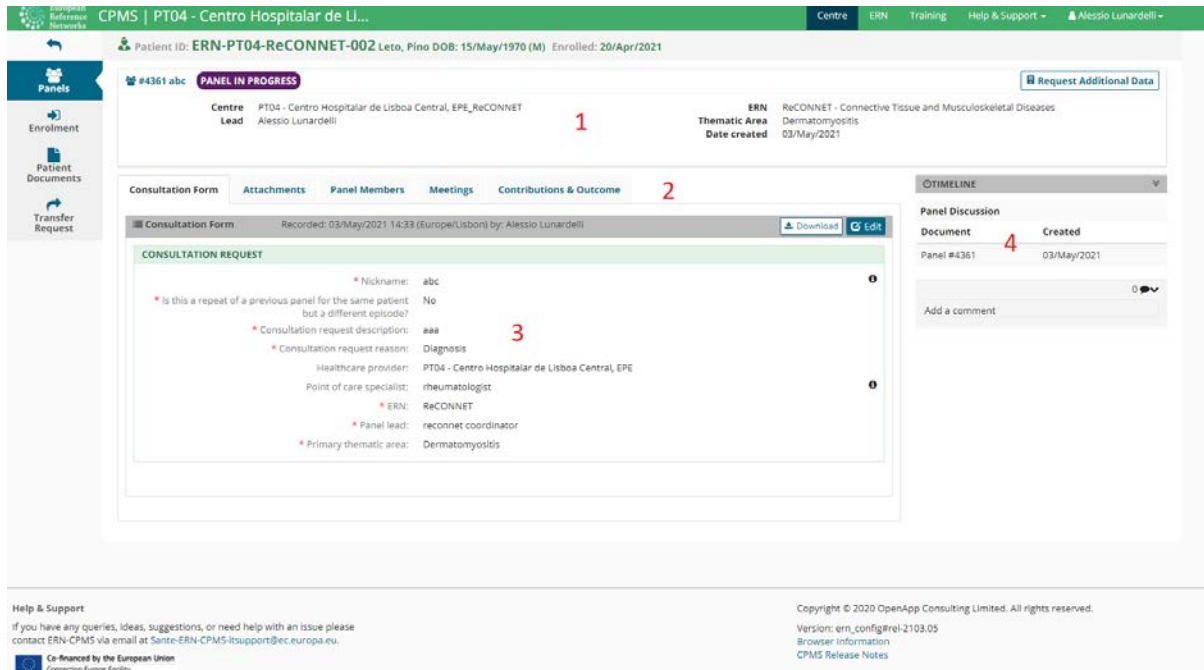
affected  Add text here...

carrier  Add text here...

Form contains error or omissions [Save](#)

## Panel – Overzicht

Wanneer u een panel opent (nadat u er een heeft aangemaakt of voor een panel werd uitgenodigd), ziet u volgend scherm:

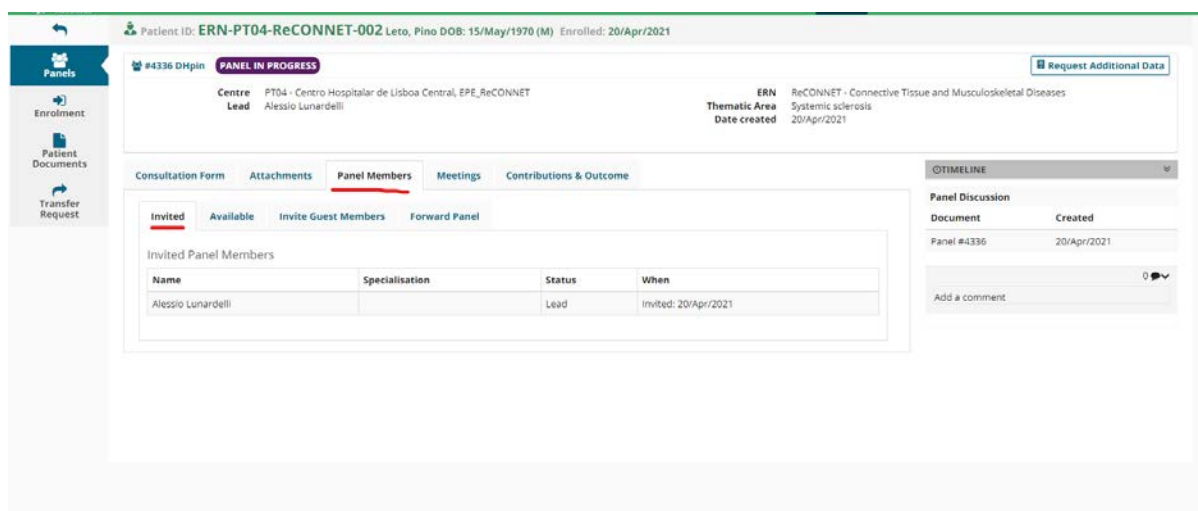


The screenshot displays the ERN ReCONNET panel overview for patient ERN-PT04-ReCONNET-002. The interface includes a top navigation bar with the patient's name and a sidebar with navigation options like 'Panels', 'Enrolment', and 'Patient Documents'. The main content area shows the panel's status as 'PANEL IN PROGRESS' and provides details about the center (PT04 - Centro Hospitalar de Lisboa Central, EPE\_ReCONNET) and the ERN thematic area (Dermatomyositis). A navigation menu at the bottom of the main content area includes 'Consultation Form', 'Attachments', 'Panel Members', 'Meetings', and 'Contributions & Outcome'. The 'Consultation Form' is expanded, showing a 'CONSULTATION REQUEST' with fields for nickname, repeat status, description, reason, healthcare provider, point of care specialist, ERN, panel lead, and primary thematic area. A 'TIMELINE' section on the right shows a 'Panel Discussion' document created on 03/May/2021.

1. Algemene informatie over het panel;
2. Navigatiemenu naar de verschillende panel-onderdelen;
3. “Content area”, waar de inhoud van een onderdeel wordt getoond, naargelang uw selectie in het navigatiemenu;
4. Tijdlijn van het panel, waar u alle uitgenodigde leden, participanten en opmerkingen, alsook de status van het panel kan zien.

## Panel – Leden uitnodigen

In het tabblad “Panel Members”, vindt u al de uitgenodigde leden voor een panel.



Patient ID: ERN-PT04-ReCONNET-002 Leto, Pino DOB: 15/May/1970 (M) Enrolled: 20/Apr/2021

#4336 DHPin **PANEL IN PROGRESS** [Request Additional Data](#)

Centre PT04 - Centro Hospitalar de Lisboa Central, EPE\_ReCONNET  
Lead Alessio Lunardelli

ERN ReCONNET - Connective Tissue and Musculoskeletal Diseases  
Thematic Area Systemic sclerosis  
Date created 20/Apr/2021

Consultation Form Attachments **Panel Members** Meetings Contributions & Outcome

Invited Available Invite Guest Members Forward Panel

Invited Panel Members

Name	Specialisation	Status	When
Alessio Lunardelli		Lead	Invited: 20/Apr/2021

OTIMELINE

Panel Discussion

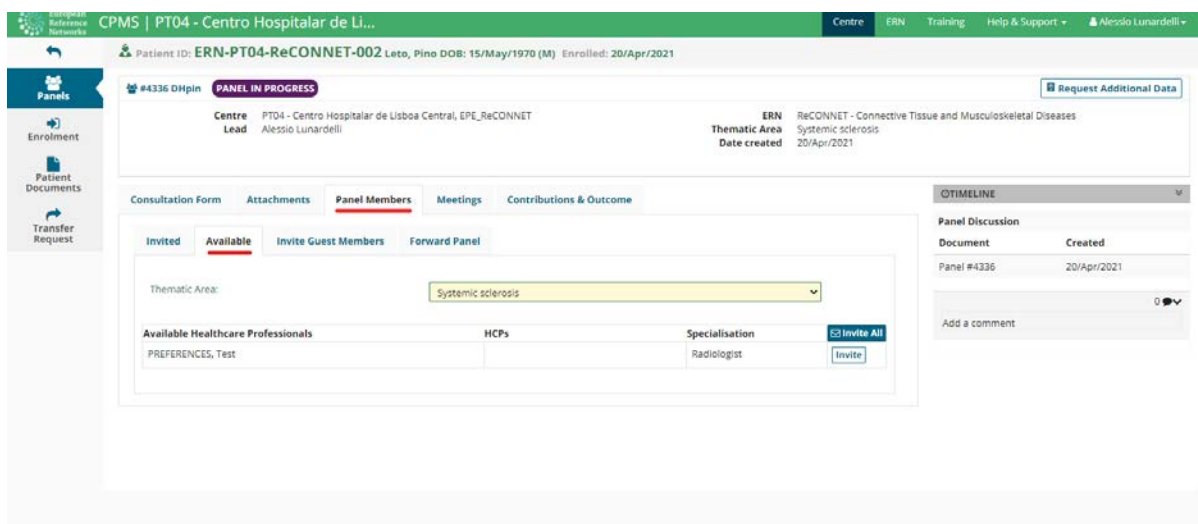
Document	Created
Panel #4336	20/Apr/2021

0

Add a comment

Het ledengedeelte kent 4 tabbladen:

1. “Invited” – toont alle leden die uitgenodigd zijn voor dit panel.
2. “Available” – toont alle beschikbare leden binnen uw ERN die kunnen worden uitgenodigd.



CPMS | PT04 - Centro Hospitalar de Li... Centre ERN Training Help & Support Alessio Lunardelli

Patient ID: ERN-PT04-ReCONNET-002 Leto, Pino DOB: 15/May/1970 (M) Enrolled: 20/Apr/2021

#4336 DHPin **PANEL IN PROGRESS** [Request Additional Data](#)

Centre PT04 - Centro Hospitalar de Lisboa Central, EPE\_ReCONNET  
Lead Alessio Lunardelli

ERN ReCONNET - Connective Tissue and Musculoskeletal Diseases  
Thematic Area Systemic sclerosis  
Date created 20/Apr/2021

Consultation Form Attachments **Panel Members** Meetings Contributions & Outcome

Invited Available **Invite Guest Members** Forward Panel

Thematic Area: Systemic sclerosis

Available Healthcare Professionals	HCPs	Specialisation	<input type="button" value="Invite All"/>
PREFERENCES, Test		Radiologist	<input type="button" value="Invite"/>

OTIMELINE

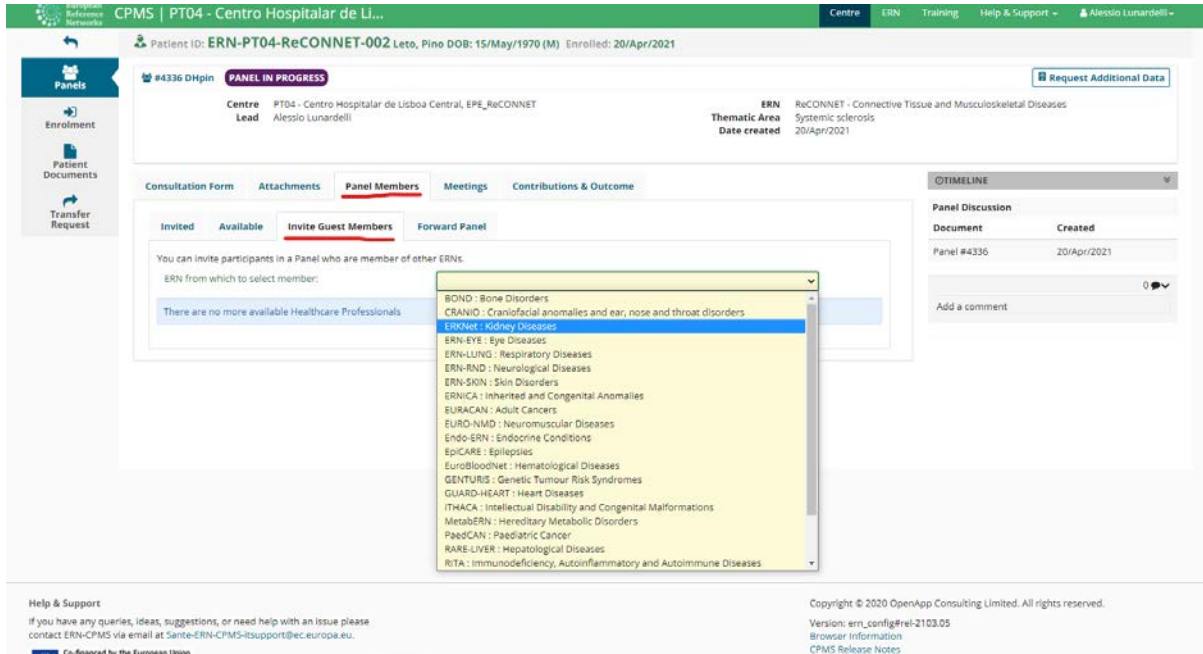
Panel Discussion

Document	Created
Panel #4336	20/Apr/2021

0

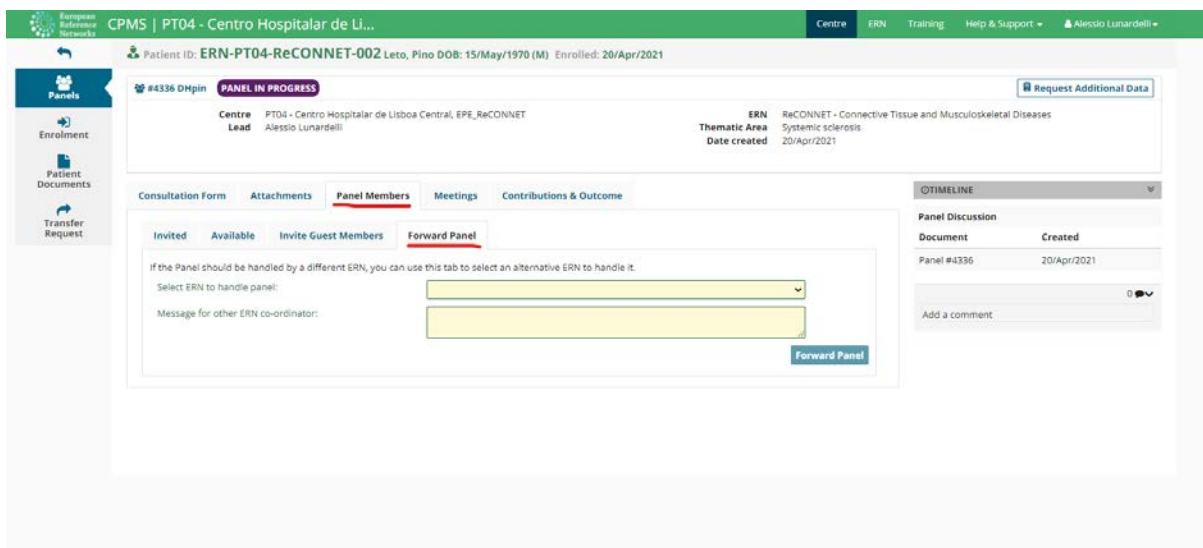
Add a comment

3. “Invite guest members” – biedt de mogelijkheid leden uit te nodigen uit een andere ERN om deel te nemen aan het panel. Dit doet u door eerst de gewenste ERN en vervolgens “members” te selecteren, waarna u leden kan uitnodigen als gast.



The screenshot shows the 'Panel Members' tab in the ERN ReCONNET interface. The 'Invite Guest Members' sub-tab is active. A dropdown menu is open, showing a list of ERNs to select from. The list includes: BOND - Bone Disorders, CRANIO : Craniofacial anomalies and ear, nose and throat disorders, ERKNET : Kidney Diseases, ERN-EYE : Eye Diseases, ERN-LUNG : Respiratory Diseases, ERN-RND : Neurological Diseases, ERN-SKIN : Skin Disorders, ERNCA : Inherited and Congenital Anomalies, EURACAN : Adult Cancers, EURO-NMD : Neuromuscular Diseases, Endo-ERN : Endocrine Conditions, EpicARE : Epilepsies, EuroBloodNet : Hematological Diseases, GENTURIS : Genetic Tumour Risk Syndromes, GUARD-HEART : Heart Diseases, ITHACA : Intellectual Disability and Congenital Malformations, MetabERN : Hereditary Metabolic Disorders, PaedCAN : Paediatric Cancer, RARE-LIVER : Hepatological Diseases, and RITA : Immunodeficiency, Autoinflammatory and Autoimmune Diseases.

4. “Forward panel” - biedt de mogelijkheid een panel te versturen naar een andere ERN. In dit geval adviseren we u echter eerst contact op te nemen met de helpdesk via [helpdesk.reconnet@ao-pisa.toscana.it](mailto:helpdesk.reconnet@ao-pisa.toscana.it) of rechtstreeks met ERN ReCONNET ([ern.reconnet@ao-pisa.toscana.it](mailto:ern.reconnet@ao-pisa.toscana.it)).

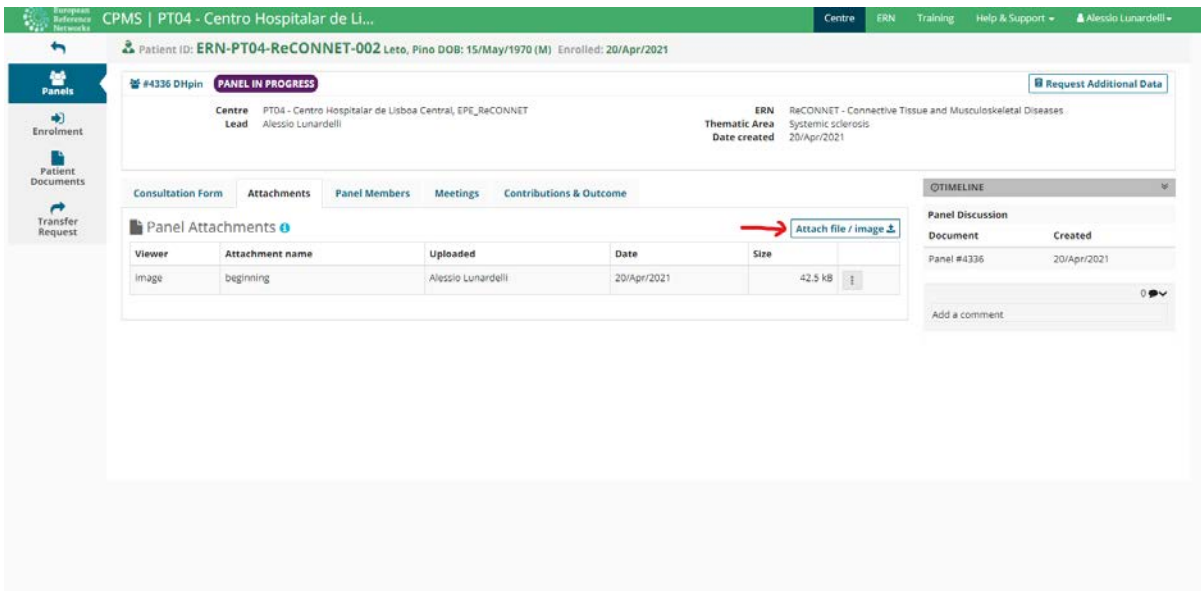


The screenshot shows the 'Forward Panel' sub-tab in the ERN ReCONNET interface. The 'Forward Panel' sub-tab is active. The form contains the following fields: 'Select ERN to handle panel:' with a dropdown menu, and 'Message for other ERN co-ordinator:' with a text input field. A 'Forward Panel' button is visible at the bottom right of the form.



## Een panel aanmaken – Bijlagen (“attachments”)

In het tabblad “attachments”, vindt u alle geüploade bestanden van een panel en kan u bovendien een nieuwe bijlage toevoegen door te klikken op “attach file/image”.



CPMS | PT04 - Centro Hospitalar de Li...  
Patient ID: ERN-PT04-ReCONNET-002 Leto, Pino DOB: 15/May/1970 (M) Enrolled: 20/Apr/2021

#4336 DHPin **PANEL IN PROGRESS** [Request Additional Data](#)

Centre Lead: PT04 - Centro Hospitalar de Lisboa Central, EPE\_ReCONNET  
ERN Thematic Area: ReCONNET - Connective Tissue and Musculoskeletal Diseases  
Date created: Systemic sclerosis 20/Apr/2021

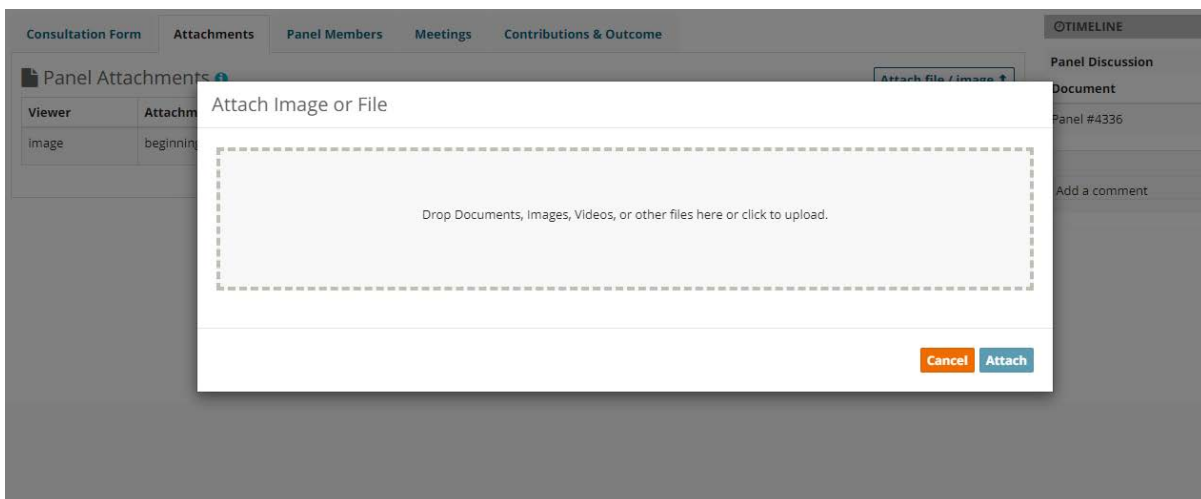
Consultation Form **Attachments** Panel Members Meetings Contributions & Outcome

Panel Attachments [Attach file / image](#)

Viewer	Attachment name	Uploaded	Date	Size
image	beginning	Alessio Lunardelli	20/Apr/2021	42.5 kB

Panel Discussion  
Document Created  
Panel #4336 20/Apr/2021  
Add a comment

Via onderstaand venster kan u rechtstreeks bestanden verslepen of uploaden van uw computer naar het panel.



Consultation Form Attachments **Panel Members** Meetings Contributions & Outcome

Panel Attachments [Attach file / image](#)

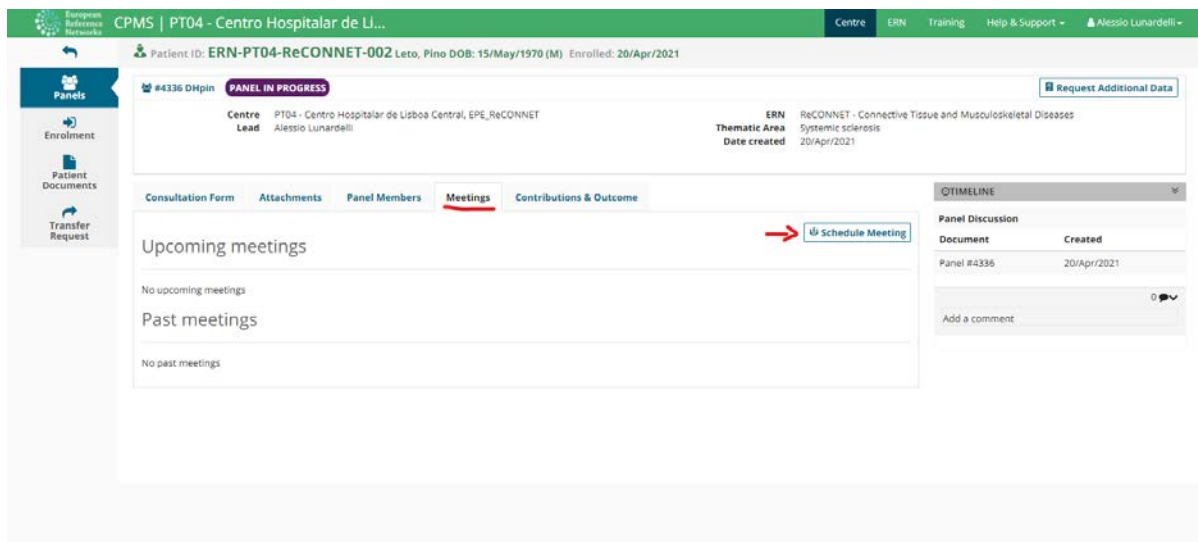
Attach Image or File

Drop Documents, Images, Videos, or other files here or click to upload.

Cancel Attach

## Vergaderingen vastleggen

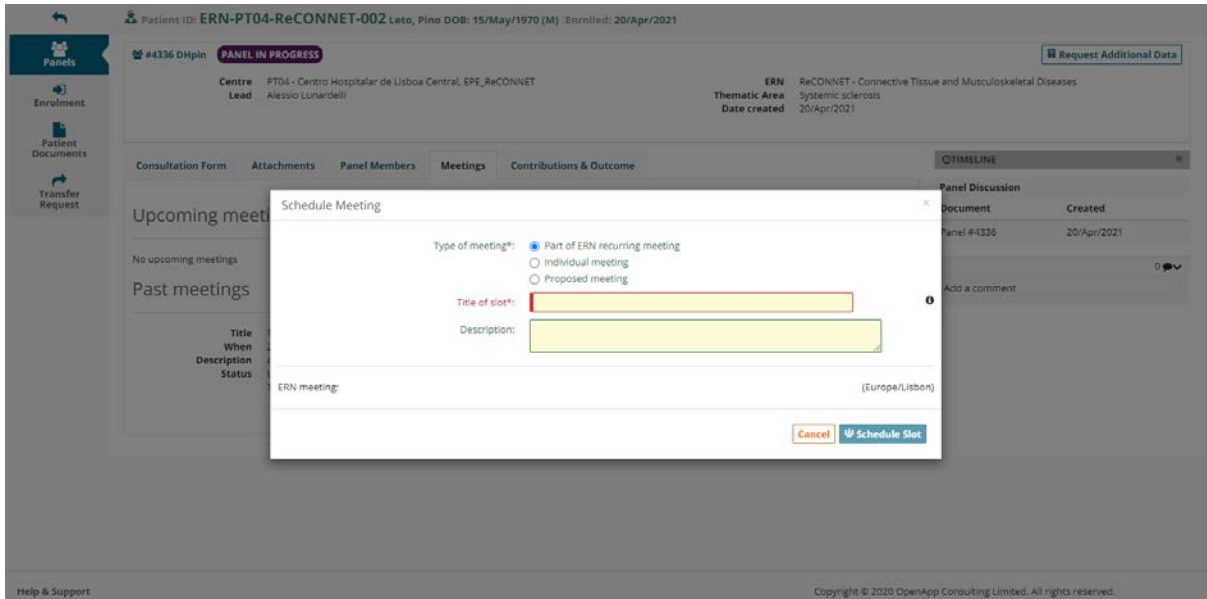
CPMS biedt de mogelijkheid om vergaderingen (“meetings”) te organiseren ter bespreking van een klinische casus via de geïntegreerde webconferentietool.



The screenshot displays the CPMS interface for a patient panel. The top navigation bar includes 'CPMS | PT04 - Centro Hospitalar de L...', 'Centre', 'ERN', 'Training', 'Help & Support', and the user 'Alessio Lunardelli'. The patient ID is 'ERN-PT04-ReCONNET-002 Leto, Pino DOB: 15/May/1970 (M) Enrolled: 20/Apr/2021'. The panel is currently in progress, with the lead 'Alessio Lunardelli' at 'PT04 - Centro Hospitalar de Lisboa Central, EPE, ReCONNET'. The thematic area is 'Systemic sclerosis' and the date created is '20/Apr/2021'. The 'Meetings' tab is selected, showing 'Upcoming meetings' and 'Past meetings' sections, both currently empty. A 'Schedule Meeting' button is visible in the upcoming meetings section. A 'TIMELINE' section on the right shows a 'Panel Discussion' document created on '20/Apr/2021'.

In het tabblad “meetings” vindt u alle geplande vergadering en kan u bovendien ook nieuwe vergadering plannen. Er worden 3 verschillende opties onderscheiden.

1. “ERN recurring meeting” – voor herhaaldelijke vergaderingen met uitgenodigde leden.
2. “Individual meeting” – voor vergaderingen op een specifiek moment met uitgenodigde leden.
3. “Proposed meeting” – met de mogelijkheid verschillende tijdsloten voor te stellen, zodat alle uitgenodigde leden het beste moment kunnen kiezen.



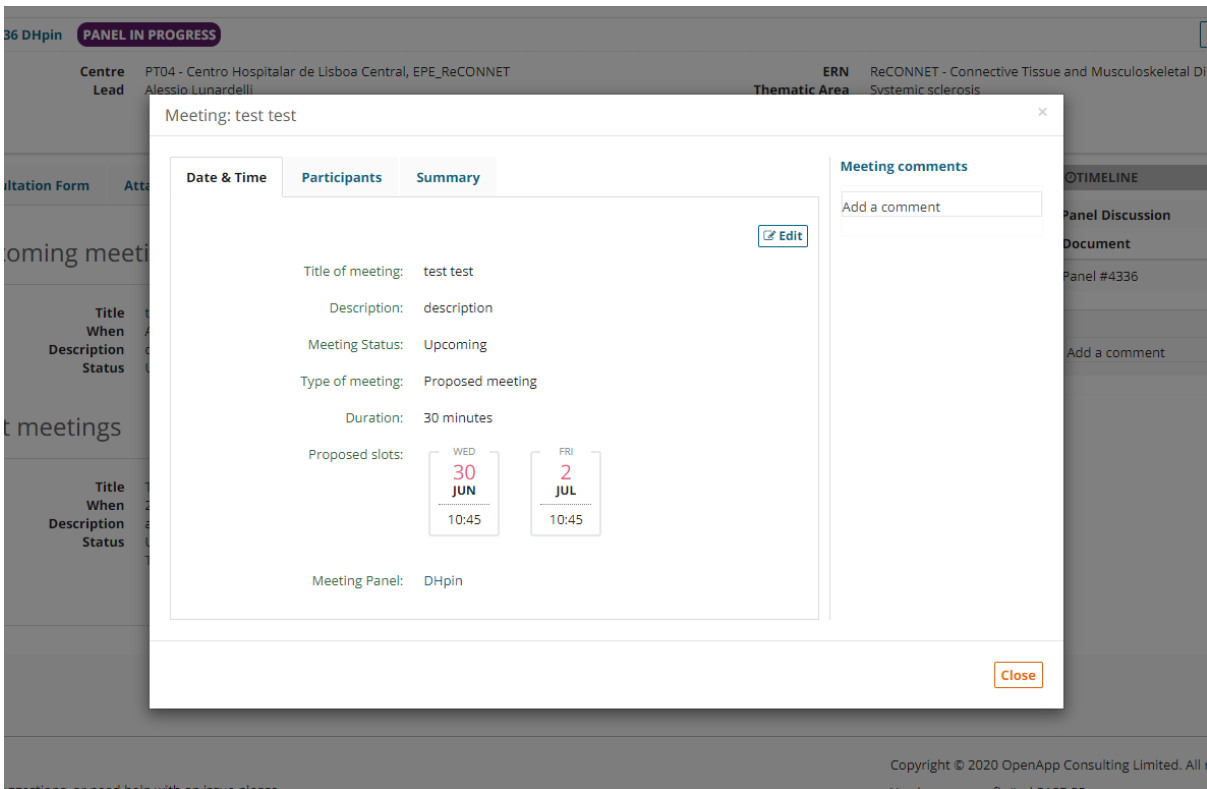
ERN ReCONNET - Connective Tissue and Musculoskeletal Diseases  
Systemic sclerosis  
Date created: 20/Apr/2021

Panel Discussion  
Document Created  
Panel #4336 20/Apr/2021

ERN meeting: (Europe/Lisbon)

Cancel Schedule Slot

Eens u de vergadering hebt aangemaakt, kan u andere leden uitnodigen om deel te nemen via het tabblad “participants”, alsook opmerkingen (“comments”) nalaten.



Meeting: test test

Date & Time Participants Summary

Title of meeting: test test [Edit]

Description: description

Meeting Status: Upcoming

Type of meeting: Proposed meeting

Duration: 30 minutes

Proposed slots:

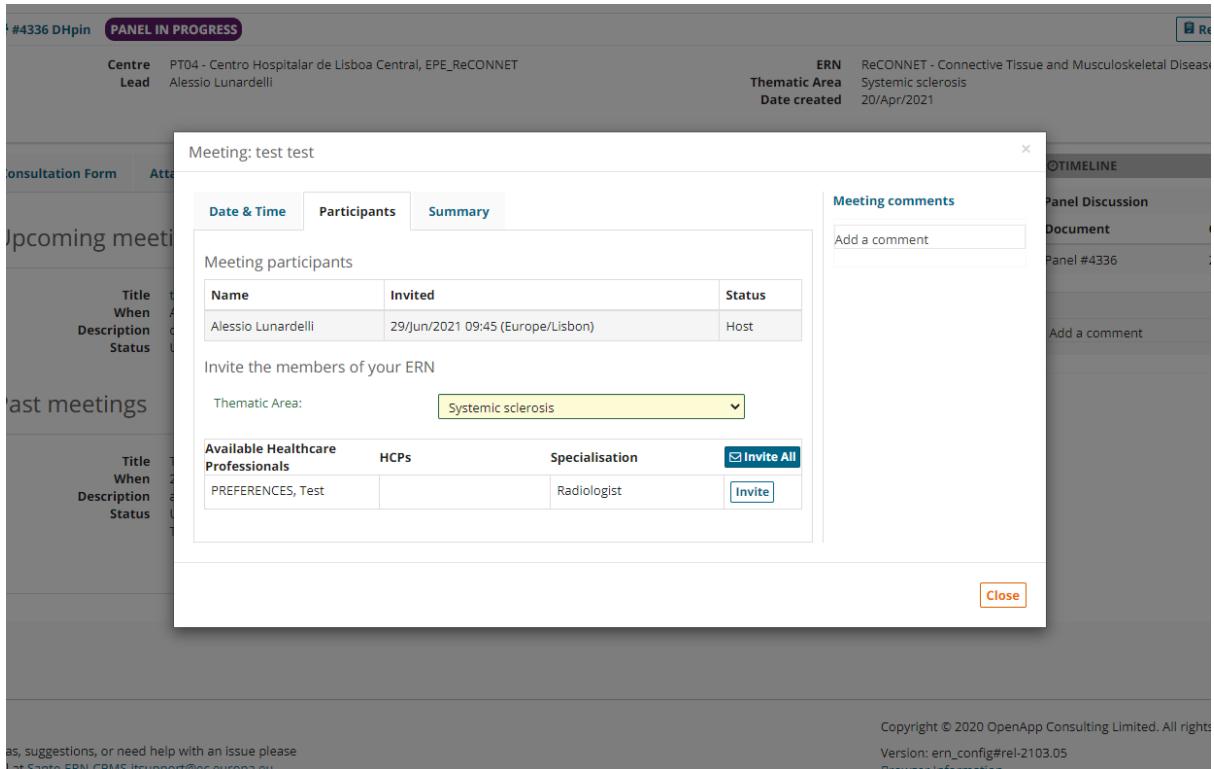
WED 30 JUN 10:45	FRI 2 JUL 10:45
---------------------------	--------------------------

Meeting Panel: DHpin

Meeting comments  
Add a comment

Close

U kan tenslotte gebruik maken van de het tabblad “Summary” om een samenvatting te schrijven voor de vergadering.



The screenshot shows a web application interface for managing meetings. A modal window titled "Meeting: test test" is open, displaying the "Summary" tab. The interface includes a header with meeting details, a table of participants, a section for inviting ERN members, and a table of available healthcare professionals.

**Meeting: test test**

Centre: PT04 - Centro Hospitalar de Lisboa Central, EPE\_ReCONNET  
Lead: Alessio Lunardelli  
ERN: ReCONNET - Connective Tissue and Musculoskeletal Diseases  
Thematic Area: Systemic sclerosis  
Date created: 20/Apr/2021

**Meeting participants**

Name	Invited	Status
Alessio Lunardelli	29/Jun/2021 09:45 (Europe/Lisbon)	Host

Invite the members of your ERN

Thematic Area: Systemic sclerosis

Available Healthcare Professionals	HCPs	Specialisation	Invite
PREFERENCES, Test		Radiologist	Invite

Meeting comments: Add a comment

Close

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Version: ern\_config#rel-2103.05  
Browser Information

## Bijdrage en uitkomsten

In het tabblad “contributions and outcome” kan u uw bijdrage aan het panel neerschrijven, alsook bestanden toevoegen.

There are requests for additional data [View](#)

Consultation Form Attachments Panel Members Meetings Contributions & Outcome

### Contributions

[Request Contributions](#)

**Alessio Lunardelli**

Test contribution 2 Test  
teste  
test

Recorded: 07/May/2021

Or attach file: [Select file](#) Nessun file selezionato  
Download: Screenshot 2021-05-05 101758.jpg

How much time did you spend on this Assessment?  
1 HRS 0 MINS

[Record Contribution](#)

**Outcome**  
No outcome drafted

[Edit](#) [Sign-off](#)

### TIMELINE

Member	Status
reconnet coordinator	Contributed: 07/May/2021
<b>Alessio Lunardelli</b>	<b>07/May/2021 13:16</b> reconnet coordinator recorded a contribution
<b>Alessio Lunardelli</b>	<b>07/May/2021 13:17</b> reconnet coordinator uploaded a contribution (Screenshot 2021-05-05 101758.jpg)
<b>Alessio Lunardelli</b>	<b>07/May/2021 13:17</b> reconnet coordinator recorded a contribution
<b>Requested: Alessio Lunardelli</b>	<b>Request more data please 07/May/2021 13:19</b> <a href="#">Action</a>

Add a comment

### Panel Discussion

Document	Created
Panel #4373	07/May/2021

Additional data requests

By	Requested	Completed
reconnet coordinator	07/May/2021	

Add a comment

Eens de panelleden tot een conclusie zijn gekomen, kan de panelmanager de “outcome” bewerken en een algemene conclusie schrijven, die als samenvatting dient voor toekomstige verwijzingen naar het desbetreffende, afgesloten panel.